University of Arkansas
Associated Student Government



Introduction

On April 19, 2004, the University of Arkansas Board of Trustees conferred upon the chancellor of each campus the responsibility and authority to approve and establish a structure of student government.

In accordance with those actions, a new Associated Student Government Constitution, written to serve the students of the University of Arkansas, is promulgated on this date, April 30, 2004.

This Constitution reflects many hours of thoughtful deliberation on the part of a number of students, faculty, and staff. The new Constitution is designed to foster responsible, inclusive governance representative of the diverse population that comprises the U of A student body.

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University of Arkansas
Associated Student Government

ASG Constitution

Preamble

Vision

To represent the common interests and voice of all undergraduate students, the Associated Student Government provides an educational experience of shared governance in the University's decision and policy making process.

Purpose

The Associated Student Government shall act as an organized voice for all undergraduate students at the University of Arkansas, to effectively represent students in the University's decision and policy making process and to provide a broad educational experience for students, while promoting citizenship on campus and in the greater community. In doing so, ASG knowingly and responsibly recognizes the students' roles in the shared governance at the University of Arkansas.

Article I - Membership and Privileges

Section 1 - Membership

Any currently enrolled undergraduate student at the University of Arkansas, Fayetteville who pays the student activities fee is considered a member of this organization's constituency.

Section 2 - Privileges

Members of this organization will be eligible to vote in Associated Student Government elections.

Section 3 - Holding an Official Position

To be elected or appointed to an ASG position, the student must meet the University's requirements for participating in co-curricular activities as outlined in the Student Handbook and be verified by the Division of Student Affairs. All persons elected or appointed to an ASG position are subject to all rules and regulations that may be enacted by this organization.

Article II – Executive Branch

Section 1 – Offices

The Executive powers of the Associated Student Government (ASG) shall be vested in the Offices of President, Vice President, Treasurer, and Secretary, defined together as "Executive Officers."

Section 2 – Term of Office

A. Executive Officers shall serve a term from their swearing-in until the swearing in of their properly elected successor.
B. Executive Officers shall be sworn in by the Chancellor, or the Chancellor's designee, no earlier than five (5) business days prior to and no later than reading day of the spring

semester.

C. All other election procedures, timelines, and candidate registration details are defined in Article VI Section 1.

Section 3 – Eligibility

A. Prior to declaring candidacy, candidates for Executive Office shall be required to have attended the University of Arkansas for a minimum of one (1) full semester.
B. Candidates for Executive Office must meet requirements established by the University, outlined in the Student Handbook, for participation in co-curricular activities.

Section 4 – The Office of President

A. The President shall be the official representative of the student body.
B. The President shall be required to be present at a minimum of eight (8) meetings of the Senate per semester.
C. The President shall have the authority to call the ASG Senate into a special session, provided that a minimum of twenty-four (24) hour's notice is given.
D. The President shall have the power to veto any legislative action of the ASG Senate (except resolutions that call for a Student Referenda or summon the ASGJ) provided that the Chair of the Senate is notified of said veto within six (6) calendar days after the legislative action is taken by the ASG Senate. The President or other Executive Officer shall attend the following ASG Senate meeting to report and answer questions on the veto. The President shall have a line-item veto on any Appropriations Bill or RSO funding legislation passed by the ASG Senate.
E. The President shall convene all meetings of the Executive Council.
F. The President shall give a State of the Students address before the Senate at least once per semester.
G. The President shall be required to deliver a report at each ASG Senate meeting for which they are in attendance. This report must include updates on legislative action taken by the ASG Senate but may not contain any comments about submitted or pending legislation. The ASG President, in consultation with the Chair of the Senate and Legislative Clerk, shall track the progress of any legislation passed by the Senate.
H. The President shall have the power to issue Presidential Proclamations which shall be the opinion of the ASG President concerning any issue.
I. The President shall have the power to issue Executive Orders pertaining to the structure and operation of the Executive Branch. These Executive Orders shall not contradict this Constitution or the ASG Code.
J. The President shall appoint the members of the ASGJ, for the two-thirds (2/3) approval by the ASG Senate, as outlined in Article IV Section 3 of this Constitution.
K. The President shall compile an End of the Year Report made available to campus governance groups and the Division of Student Affairs.
L. The President shall have any other authority or powers specified by Senate legislation, University policy, or the ASG Code that do not conflict with this Constitution or University policy.
M. The President shall be a member of the Campus Council.
N. The President must notify the Chair of the Senate within forty-eight (48) hours upon signing all legislative bills and resolutions.
O. The President shall be required to submit to the ASG Senate for approval nominations for student representatives for any non-ASG committee as outlined by the ASG Code.

Approved nominations will then be submitted to the Vice Chancellor for Student Affairs.

Section 5 – The Office of Vice President

A. The Vice President shall perform the duties of the President should the President be temporarily unable to perform their duties.
B. The Vice President shall be required to attend the meetings of the Executive Council, except in circumstances excused by the President.
C. The Vice President shall be required to be present at a minimum of eight (8) meetings of the Senate per semester.
D. The Vice President shall have any other authority or powers specified by Senate legislation, the ASG President, University policy, or the ASG Code that do not conflict with this Constitution or University policy.

Section 6 – The Office of Treasurer

A. The Treasurer shall be ultimately responsible for the financial affairs of ASG.
B. The Treasurer shall be required to be present at a minimum of eight (8) meetings of the Senate per semester.
C. The Treasurer shall present a Financial Report as well as a complete budget for the remaining fiscal year no later than one (1) month after the first meeting of the fall and spring semesters.
D. The Treasurer shall be the Chair of the ASG Office of Financial Affairs (OFA).
E. The Treasurer shall be responsible for the reconciliation of all ASG financial records and affairs.
F. The Treasurer shall be required to attend the meetings of the Executive Council, except in circumstances excused by the President.
G. The Treasurer shall have any other authority or powers specified by Senate legislation, the ASG President, University policy, or the ASG Code that do not conflict with this Constitution or University policy.
H. The Treasurer shall submit the Executive Operating Budget to the ASG Senate.

Section 7 – The Office of Secretary

A. The Secretary shall be responsible for the external correspondence of ASG as well as for any other public relations duties outlined in the ASG Code, as well as coordinating with any public relations activities of the ASG Senate.
B. The Secretary shall be required to be present at a minimum of eight (8) meetings of the Senate per semester.
C. The Secretary shall be required to attend the meetings of the Executive Council, except in circumstances excused by the President.
D. The Secretary shall be required to maintain records of the minutes of all Senate meetings, all Executive Council meetings, and all ASGJ meetings, as well as copies of all legislation as passed, amended, or failed. The Secretary shall, before the expiration of their term, compile all of this information into one (1) volume for the reference of future members of ASG. This volume shall also be submitted to the ASG Webmaster, the Vice Chancellor for Student Affairs, the ASG Advisor, the Staff Senate, the Faculty Senate, and the Campus Council.
E. The Secretary shall be required to request minutes from all other campus governance bodies and collect this information into one (1) volume for the reference of members of ASG and submit said volume to the ASG Webmaster.

F. The Secretary shall have any other authority or powers specified by Senate legislation, the ASG President, University policy, or the ASG Code that do not conflict with this Constitution or University policy.

Section 8 – Executive Council

The Executive Council shall consist of the President, the Vice President, the Treasurer, the Secretary, the Chair of the Senate, Chief of Staff, Chief Justice, and Freshman Leadership Forum Coordinator.

A. All of these members shall have voting powers in ASG Executive Council meetings.
B. The Executive Council shall utilize monies as provided by the Executive Budget outlined in Article V of this Constitution.
C. The Executive Council shall meet a minimum of twelve (12) times per semester.
D. The Secretary shall keep minutes of the Executive Council meetings.
E. The minutes of these meetings shall be published on the ASG Website in no less than five (5) business days following the meetings.
F. The President, Vice President, Treasurer, Secretary, and Chair of Senate will have the power to vote in Executive Council meetings if there was a tie on any voting item that could come along.

Section 9 – Executive Cabinet

A. The President-elect shall be responsible for appointing a Chief of Staff before the ASG inauguration.
B. The President shall appoint an Executive Cabinet before the ASG inauguration.
C. No person shall simultaneously hold a Cabinet position and a Senate seat.
D. The duties of the members of the Cabinet shall be published by the President-Elect on the ASG website prior to the Cabinet appointment process.
E. Cabinet members shall be required to attend the meetings of the Executive Council as requested by the President.
F. The Treasurer shall appoint an Associate Treasurer before the ASG inauguration.
G. The Secretary shall appoint an Associate Secretary before the ASG inauguration.

Section 10 – Freshman Leadership Forum

A. The President-elect shall be responsible for appointing a Freshman Leadership Forum Coordinator before the ASG inauguration.
B. The Freshman Leadership Forum Coordinator is responsible for overseeing the Freshman Leadership Forum.
C. The Freshman Leadership Forum Coordinator shall be sworn in by the Chancellor, or the Chancellor's designee, no earlier than five (5) business days prior to and no later than reading day of the spring semester.

Section 11 – Incompatibilities

A. No person shall serve in more than one (1) ASG Executive Office simultaneously.
B. No person shall simultaneously serve as the President, Vice President, Secretary, Treasurer, or Chair of Senate of ASG and hold an officer position or title in any Registered Student Organization (RSO) or other campus governance body.
C. No member of the Executive Council shall simultaneously serve as an agent in any ASG

branch other than the branch through which they hold Executive Council membership.

Section 12 – Vacancies

A. In the case of a vacancy in the Office of President, the Vice President shall assume the Office of President for the duration of the term.
B. In the case of vacancies in the Office of Vice President, Treasurer, or Secretary, those positions shall be filled by an emergency general election by a popular vote of the student body. This election shall meet all of the requirements for elections as outlined in this Constitution and the ASG Code. This election shall be held no later than twenty-five (25) school days after the seat is vacated when class is in session in the fall or spring semesters, if at least twenty-five (25) days remain in the academic year.
C. In the case of the vacancy of the Office of Vice President, Treasurer, or Secretary, the President shall appoint an interim officer until a properly elected officer can take office.
D. Emergency elections are coordinated by the ASGJ as outlined in this Constitution in conjunction with the Division of Student Affairs. No emergency elections shall be held within two (2) weeks of spring general election.

Section 13 – Misconduct

A. Should any Executive Officer engage in conduct unbecoming of their office, they shall be subject to removal from their office.
B. Unbecoming conduct shall include conduct which under the policies of the University of Arkansas as outlined in the Student Handbook could result in expulsion as a student or other sanctions under applicable University Policies and Procedures, as well as failure to comply with this Constitution and the ASG Code.

Article III – Legislative Branch

Section 1 – Composition of the Legislative Branch

A. The Legislative powers of the ASG shall be vested in the ASG Senate.
B. The Senate shall pass no bill or resolution that infringes on the rights and operation of the Graduate-Professional Student Congress, and its members.
C. The Graduate-Professional Student Congress shall pass no bill or resolution that infringes on the rights and operation of the Senate, and its members.

Section 2 – Composition of the Senate

Seats in the Senate shall be apportioned as follows:

A. The Senate shall have exactly fifty-one (51) Senate seats including the Chair of the Senate.
B. Seats in the ASG Senate shall be apportioned according to a college-based model outlined below:
    a. Senate seats are apportioned from the following undergraduate colleges: Dale Bumpers College of Agricultural, Food and Life Sciences; Fay Jones School of Architecture; J. William Fulbright College of Arts and Sciences; Sam M. Walton College of Business; College of Education and Health Professions; and College of Engineering;
    b. Each of the six (6) enrollment groups listed in (a) above shall be entitled to one (1) Senate seat. The Chair of the Senate shall constitute the fifty-first (51st) Senate seat;
    c. The class of newly admitted undergraduate students shall be entitled to five (5)

Senate seats to be filled no later than the end of the fourth (4th) week of classes. The definition of a newly admitted student for both elections and voting qualifications shall be that they are either newly admitted or re-admitted for the fall semester based on the student's status with the Registrar's Office;

d. International students on campus shall be allocated one (1) Senate seat;
e. The remaining thirty-eight (38) Senate seats shall be allocated proportionally by population between the enrollment groups each year. That is, each enrollment group will receive its whole percentage (excluding fractional remainders) of the total University student population in Senate seats. If the number of Senate seats distributed based on whole percentages does not add to thirty-eight (38) seats, the remaining undistributed seats shall be allocated to those enrollment groups with the largest fractional remainders until thirty-nine (39) seats are allocated. Students enrolled in more than one (1) college shall be required to designate the enrollment group in which they will vote; and
f. The University population shall be based on the official University enrollment on record with the Registrar's Office on the eleventh (11th) day of classes in the spring semester.

C. All Senators shall be elected in publicized, enrollment group-wide or at-large vacancy, secret ballot elections administered by the Division of Student Affairs in conjunction with ASGJ or appointed through the process outlined in the ASG Code. The initial Senate election shall be held in conjunction with the Executive Officer election in the spring semester
D. Quorum for ASG Senate meetings shall be a simple majority of Senators on roll (excluding fractional remainders).

Section 3 – Retention of Senate Seats

In order to maintain their seat, Senators must adhere to the attendance policy as set forth:

A. Senators are encouraged to attend all Senate meetings; however, Senators will be removed from the Senate after accumulating more than two (2) absences in a single semester;
B. Absences from regularly scheduled committee meetings shall count as an absence from a Senate meeting except in circumstances approved by the Chair of the committee;
C. In the event that a Senator cannot attend a Senate meeting, they may appoint a proxy to attend the meeting in their stead. Proxies must be members of ASG. Attendance of a proxy shall count as one-half (1/2) of an absence. Guidelines for proxies are as follows:
    a. No member may proxy for more than one (1) Senator simultaneously;
    b. No Senator may proxy for another Senator; and
    c. Proxies shall have the full duties and powers of a Senator for the duration of the meeting.
D. In addition to the above attendance policy, ASG Code or the ASG Senate Standing Rules may outline additional requirements for seat retention.

Section 4 – Vacancies within the Senate

A. Prior to the start of the Senate term, any vacant Senate seats except the five (5) seats reserved for the newly admitted class of undergraduate students and the one (1) seat reserved for an international student shall be filled via the following process:
    a. All unelected Senate candidates shall be assigned a proportional-vote count, calculated by dividing the number of votes the candidate received by the total number of votes cast by their college of enrollment;
    b. For each vacancy, unelected candidates from the same college of enrollment

shall first fill the vacant seat, ranked in descending order by proportional-vote count, with these students serving as Senators of that college;

c. If no unelected candidates remain from the college in which the vacancy occurs, the vacancy shall be filled by the Senate candidate from any other college with the highest proportional-vote count; and

d. Candidates selected under this subsection that fill a vacancy occurring within another college of enrollment shall serve as "at-large" Senators, representing the entire undergraduate body.

B. Vacant Senate seats after the start of the Senate term are to be filled by members of ASG via an at-large election in the fall semester or through the appointment process outlined in the ASG Code. Elections should be coordinated by ASGJ in conjunction with the Division of Student Affairs.

C. Members of ASG filling vacancies in the Senate shall serve until the end of that term.

Section 5 – Duties and Powers of the Senate

The duties and powers of the Senate shall be:

A. To address the academic and non-academic concerns of members by acting as representatives of undergraduate students;

B. To establish and modify as necessary a set of bylaws that dictate ASG operation known as the ASG Code. If changes are made to the ASG Code, corrections must be made and the current document must be made public within five (5) calendar days;

C. To establish honoraria for officers provided that such honoraria are not changed for the current term of office and are in accordance with University policy;

D. To elect delegates (12) delegates to the Campus Council by the third (3rd) meeting of the fall semester by a plurality vote of the ASG Senate;

E. To pass bills by a majority vote. A legislative bill is a form of action that carries with it the power to sanction, establish permanent structures, dictate the appropriation of funds, or modify the ASG Code:

a. A bill stands in effect until it is repealed or replaced; and

b. A bill may not supersede nor contradict this Constitution.

F. To pass resolutions by a majority vote. A resolution is a formal request of action. A resolution may set aside funds for a specific project or budget area, make a specific policy request to the University administration, establish temporary government structures, or request specific action by ASG officers or committees:

a. A resolution shall terminate at the end of each academic year unless it specifies another term of effectiveness;

b. A resolution may establish standing or ad-hoc committees. The resolution must state the manner in which the committee members will be selected, as well as the specific charge and duties of the committee. The established committee must adhere to all stipulations stated in Article II, Section 14 of this Constitution; and

c. A resolution may not supersede nor contradict this Constitution.

G. To amend any clause of a piece of legislation being considered on the legislative floor;

H. To send constitutional amendments to a referendum of the general ASG membership as outlined in Article I, Section 1 of this Constitution;

I. To refer to the general ASG membership any question the ASG Senate deems necessary by a majority vote with the exception of constitutional amendments;

J. To override a Presidential veto of Senate legislation by a two-thirds (2/3) vote of Senators on roll;

K. To meet regularly throughout the year and at least twelve (12) times each semester;
L. To approve, by a majority vote, Senate Standing Rules submitted by the Chair of the Senate in the form of a Senate resolution no later than the second meeting of the Senate each fall semester governing:
    a. Author's report, questioning, and debate time limits for legislation;
    b. Legislation submission timelines;
    c. Placement and time limits for Special Order agenda items (including guest speakers); and
    d. Friendly amendment processes.
M. To publish the Standing Rules on the ASG Website within five (5) calendar days of their passage;
N. To suspend or modify Senate Standing Rules by a two-thirds (2/3) vote~~;~~
O. To abide by parliamentary procedures in the order outlined below:
    a. The Legislative Branch shall abide by Parliamentary law outlined in this Constitution and the ASG Code; and
    b. The latest edition of *Robert's Rules of Order* shall govern all parliamentary procedure not delineated in this Constitution or the ASG Code.
P. To act in accordance with this Constitution and the ASG Code. Legislators shall have any other authority or powers specified by ASG legislation, University policy, or the ASG Code that do not conflict with this Constitution or University policy.
Q. To serve on at least one (1) standing committee.
R. To vote or abstain on all pieces of legislation officially submitted to the chair of their respective legislative body.
S. To yield the floor during the debate time on any piece of legislation to any member of the University of Arkansas community subject to time constraints established by Legislative standing rules, excluding ASG Executive Officers who may only be yielded the floor to answer points of information or to give an authorship report on a piece of legislation of which the Executive is the author.

<u>Section 6 – Special Senate Offices</u>

A. The Senate shall elect, from amongst the Senators, via a simple majority, a presiding officer for its meetings who shall be known as the Chair of the Senate. This election shall occur in the spring semester as outlined in Article VI, Section 2 of this Constitution.
B. The Senate shall elect, from amongst the Senators, via a simple majority, a Chair Pro Tempore.
C. The Senate shall elect, from amongst the Senators, via a simple majority, a Parliamentarian.
D. The Senate shall elect, from amongst the Senators, via a simple majority, a Legislative Clerk.
E. The Senate shall elect, from amongst the Senators, via a simple majority, a Sergeant at Arms.
F. The Senate shall elect from amongst the Senators, via a simple majority, a Senate Ambassador.
G. The Senate shall elect, from amongst the Senators, via a simple majority, an Appropriations Committee Chair.
H. The Senate shall elect, from amongst the Senators, via a simple majority, an Ethics Committee Chair.
I. All Special Senate Offices, except for the Chair of Senate, shall be elected at the first meeting of the Senate term, which will occur during the week of reading day in the Spring Semester, as outlined in Article III Section 13 of this Constitution.

Section 7 – Standing Committee Chairs

A. The chairs of all Senate standing committees, except for the Ethics Committee and Appropriations Committee, shall also be considered officers of the Senate and shall be selected as determined in the ASG Code.

Section 8 – Terms of Office

A. Senators and Special Senate Officers shall serve for the same term as that academic year's elected Executive Officers, as outlined in Article II Section 2 of this Constitution, or until their successors are elected.
B. Should any vacancy occur for any Special Senate Office, that vacancy shall be filled in the same manner in which the position was to be originally filled.

Section 9 – The Office of Chair of the Senate

A. The Chair of the Senate shall be responsible for arranging, publicizing, and convening all meetings of the Senate in a room on campus.
B. The Chair of the Senate shall interpret and enforce the rules of the Senate during Senate meetings.
C. The Chair of the Senate shall hold a seat in the Senate and shall vote only to break or cause a tie after the official Senate vote has been taken except when voting by secret ballot.
D. The Senate may overturn the Chair of the Senate's interpretation on any rule by a majority vote.
E. The Chair of the Senate shall be responsible for updating this Constitution and the ASG Code to reflect the legislative actions of the Senate, the general ASG membership, or the Chancellor.
F. The Chair of the Senate shall set the agenda for the meetings of the Senate and shall publish each meeting's agenda no later than twelve (12) hours before the start of the said meeting.
G. After the agenda is published, the order outlined may only be changed by a two-thirds (2/3) vote of the Senate.
H. The Chair of the Senate shall present a signed copy of all legislation passed to the ASG President within forty-eight (48) hours of its passage. The Chair of the Senate, in consultation with the ASG President and Legislative Clerk, shall track the progress of any legislation passed by Senate.
I. The Chair of the Senate may remove any Senator who is being disruptive from a meeting of Senate subject to majority consent of the Senate.
J. The Chair of the Senate shall be required to attend all meetings of the Executive Council, except circumstances excused by the ASG President.
K. The Chair of the Senate shall coordinate the new Senator orientation.
L. The Chair of the Senate shall not simultaneously hold an officer position in any RSO or other campus governance body.
M. The Chair of the Senate shall be sworn in by the Chancellor, or the Chancellor's designee, no earlier than five (5) business days prior to and no later than reading day of the spring semester.
N. The Chair of the Senate shall be elected in the spring semester according to the following procedure:
    a. The Chair of the Senate shall be elected from amongst the Senators via a simple majority. The election shall occur during the regularly scheduled Senate meeting of the week where Executive Officer elections are scheduled, unless an alternative date is agreed upon by the ASG Advisor and ASGJ; and
    b. The term of the Chair of the Senate shall be from their swearing in until the swearing in of their properly elected successor.
O. The Chair of the Senate shall be a member of the Campus Council.

Section 10 – Senate Committees

A. The committees, as outlined in the ASG Code, shall consist of three (3) or more members from the general ASG membership.
B. Senators shall sign-up for membership in at least one (1) Senate standing committee by the second (2nd) Senate meeting in the fall.
C. Absences from regularly scheduled committee meetings shall count as an absence from a Senate meeting except in circumstances approved by the chair of the committee. Proxies can attend committee meetings in place of a Senator; these absences shall only count as one-half (1/2) of an absence.
D. Each committee shall be guaranteed placement on the Senate agenda to speak on matters concerning the committee upon simple notification to the Chair of the Senate twenty-four (24) hours before any given meeting.
E. Each committee shall report to the Senate on matters relevant to the ASG Senate body at a general legislative session of the Senate when needed.
F. If a committee receives referred legislation, the committee must make a recommendation to the Senate (or request more time for consideration) within two (2) Senate meetings of receiving legislation.
G. After hearing a committee's recommendation, the Senate shall debate and vote on the legislation. Each committee must give a written majority report on the committee's recommendation. If the committee's recommendation was not unanimous, a written minority report must also be presented to the Senate.

Section 11 – The Appropriations Committee

A. The purpose of the Appropriations Committee shall be to deliberate on all financial matters within the authority of ASG Senate, and to make recommendations to the Senate concerning the same.
B. The Appropriations Committee Chair shall be the presiding officer of the committee and shall coordinate the committee's meetings.
C. Senators shall elect, from amongst the Senators, by a plurality, members of the Appropriations Committee.
D. Members of the Appropriations Committee shall be elected by the second (2nd) meeting of the Senate in the fall semester.
    a. At least one member of the Appropriations Committee shall be a member of the newly admitted class of undergraduate students and shall be elected at the first regular Senate meeting following their election.

Section 12 – The Ethics Committee

A. The Senate Ethics Committee shall be responsible for addressing, to the fullest extent of its authority, including Senate internal elections and internal Senate ethics complaints;
    a. Any one sitting ASG Senator may request the Ethics Committee
B. The Ethics Committee shall be chaired by the Ethics Committee Chair, who will be elected as outlined in Article III Section 6 of this Constitution;
    a. The Senate Ethics Committee shall consist of the Senate Chair Pro-Tempore, the Senate Sergeant at Arms, the Senate Parliamentarian, and three (3) sitting ASG Senators elected via a simple majority at the first Senate meeting;
    b. These three sitting ASG Senators elected to the committee shall not hold any other elected or appointed Special Senate Office; and
    c. Members of the Ethics Committee shall be elected by the second (2nd) meeting of the Senate in the fall semester.

Section 13 – First Senate Meeting

A. The first Senate meeting of the term shall occur during the spring semester of the prior academic year during the week of reading day, following the swearing-in of the ASG Executive Council and Senate by the Chancellor or the Chancellor's Designee;
B. At this meeting, the newly elected Chair of Senate shall welcome the newly elected senators, oversee the election of the Special Senate Offices, establish a form of communication with the newly elected Senators, and present an outline of Senate operations over the summer;
C. Prior to being sworn-in, the Chair of Senate-Elect shall notify all new Senators-Elect of this meeting within one week of confirmation of their election; and
D. Inability to attend this meeting shall not be considered an absence for the purposes of seat retention. However, it is highly recommended that all newly elected Senators make every effort possible to attend.

Article IV – Judicial Branch

Section 1 – Name

The Judicial Branch of ASG shall be named the Associated Student Government Judiciary (ASGJ).

Section 2 – Composition and Terms of Office

A. The agents of the ASGJ shall be nine (9) Justices.
B. The ASG Advisor shall serve as an ex-officio, non-voting member of the ASGJ.
C. The ASGJ shall have the power to appoint any additional ex-officio, non-voting members deemed necessary to maintain adequate facilitation of the judicial process.
D. Judicial Proxies shall serve as ex-officio, non-voting members of the ASGJ.
E. Each Justice will serve a term for the duration of three (3) academic years from the beginning of the academic year in which he or she was sworn in or until their eligibility expires.
F. Judicial Proxies will serve a term for the duration of one (1) academic year from the beginning of the academic year in which he or she was sworn in or until their eligibility expires.
G. No Justice or Judicial Proxy may serve simultaneously on any aspect of the Executive or Legislative Branches during their term, with the exception of Freshman Leadership Forum staff and being a member of the Razorback Action Group, and University Committees.
H. After a Justice or a Judicial Proxy is confirmed, he or she must undergo a mandatory training process before serving as a Justice.

Section 3 – Vacancies and Appointment Process

A. A vacant seat shall be defined for a Justice as removal from office, resignation, or graduation.
B. A leave of absence shall be granted to a Justice if he or she submits a leave of absence request and is approved by the ASG President.
C. Any vacancies of the ASGJ shall be filled as soon as practicable through appointment by the ASG President with the advice and consent of the Senate.

Section 4 – Judicial Proxies

A. In the case of a vacancy or a leave of absence, the ASG President shall select one (1) Judicial Proxy to serve as a Justice until that vacancy is filled or the leave of absence expires.
B. While serving as a Justice, a Judicial Proxy will have full power as a Justice.

Section 5 – The Office of the Chief Justice

A. A Chief Justice shall be selected from the body of Justices by a majority vote of all Justices on the ASGJ.
B. The Chief Justice shall be sworn in by the Chancellor, or the Chancellor's designee, no earlier than five (5) business days prior to and no later than reading day of the spring semester.
C. The Chief Justice shall have full voting rights as a Justice.
D. If the Chief Justice cannot be present at a meeting of the ASGJ, the Chief Justice shall designate another Justice to chair the meeting.
E. In the case that the Chief Justice must abstain from a particular issue, an interim Chief Justice shall be selected via a majority vote of the remaining Justices for the duration of that particular issue.

Section 6 – Meetings of the ASGJ

A. A quorum of the ASGJ shall consist of five (5) Justices.
B. The ASGJ shall convene:
    a. In the case of ASGJ membership issues;
    b. After being summoned for interpretation of this Constitution or the ASG Code;
    c. To conduct Senate seat and Executive Officer elections;
    d. To hear an allegation filed with the Chief Justice as specified in Article IV, Section 10 of this Constitution; or
    e. For another specific reason deemed necessary by the Chief Justice.
C. No member of the ASGJ shall allow personal interest to influence a vote. Any member who has a conflict of interest or personal affiliation to a matter to be considered shall recuse themselves from that particular case.

Section 7 – ASGJ Membership Issues

A. After a Justice acquires three (3) absences, they may be removed from the ASGJ by a three-fourths (3/4) vote of the remaining Justices.
B. The ASGJ shall meet for membership issues only if one (1) or more Justice has acquired at least three (3) absences.

Section 8 – Interpretation

A. The ASGJ has the power to interpret this Constitution and the ASG Code by a majority vote of the Justices when summoned by any ASG member.
B. The Justices must submit a written majority report on the interpretation to the ASG Secretary and the Chair of the Senate. If the Justices' decision is not unanimous, a written minority report must also be submitted.

Section 9 – Senate Seat & Executive Officer Elections

A. The ASGJ has the power to conduct Senate seat and Executive Officer elections. These elections shall be administered by the Division of Student Affairs.

Section 10 – Investigation of an Elected or Appointed ASG Agent

A. When a breach of the Standards of Ethics occurs, any ASG member may file allegations when there is reasonable cause to believe a breach has occurred. The allegation must specify a charge against another elected or appointed agent of the body. These allegations should be filed with the Chief Justice. In the case of absence or vacancy of the Chief Justice, allegations may be submitted to any other Justice. Suspicion of intentionally filing false charges may result in referral to the Office of Student Accountability.
B. The hearing shall be conducted in an impartial manner.
C. The respondent shall have the following rights:
    a. The right to a written notice of the charges against him or her;
    b. The right to a pre-hearing interview;
    c. The right to a written notice of the date, time, and location of any ASGJ hearing in regards to the case;
    d. The right to speak in their defense;
    e. The right to submit evidence in their defense;
    f. The right to call and question witnesses; and
    g. The right to attend or not attend their pre-hearing interview and/or hearing.
D. The complainant shall have the following rights:
    a. The right to speak at the ASGJ hearing;
    b. The right to submit evidence to support the complaint;
    c. The right to call and question witnesses; and
    d. The right to attend or not attend the hearing.

Section 11 – Appeals of the ASGJ

All ASGJ decisions are final and may not be appealed with the exceptions of election complaint decisions.

Article V – Finances

Section 1 – ASG Budget

The ASG shall receive revenue as apportioned by the Student Activity Fee assessed to students which shall be appropriated, collected, accounted for, and expended in accordance with University policy.

Section 2 – ASG Executive Operating Budget

A. Twenty-Three percent (23.0%) of ASG Budget shall be apportioned to serve as the Executive Operating Budget.
B. The Executive Operating Budget of the ASG shall be administered by the ASG Treasurer. All expenditures from the ASG Executive Operating Budget must be approved by the ASG Executive Council and the ASG Advisor.
C. The ASG Executive Operating Budget shall be used to fund the following:
    a. Annual honoraria of the ASG Executive Officers;
    b. Programming administered by the ASG Executive Officers;
    c. Copying expenses for the ASG Executive Officers; and
    d. Administrative expenses of the ASG Executive Officers.

D. The ASG Treasurer shall submit the Executive Operating Budget to the Senate as a part of their duties as outlined in Article II, Section 8 of this Constitution.

Section 3 – ASG Senate Operating Budget

A. Five percent (5%) of the ASG Budget shall be apportioned to serve as the ASG Senate Operating Budget.
B. The Senate Operating Budget of the ASG shall be administered by the ASG Chair of the Senate and the Legislative Clerk in conjunction with the ASG Executive Officers and approved by the ASG Advisor.
C. The ASG Senate Operating Budget shall be used to fund the following:
    a. Annual honoraria of the Special Senate Offices;
    b. Copying expenses for the Senate including agendas, minutes, legislation;
    c. All new Senator orientation materials; and
    d. Administrative expenses of the ASG Senate.
D. The ASG Treasurer shall submit the ASG Senate Operating Budget to the Senate as a part of their duties as outlined in Article II, Section 8 of this Constitution.

Section 4 – Judicial Operating Budget

A. Two percent (2%) of the ASG Budget shall be apportioned to serve as the Judicial Operating Budget.
B. This percentage shall be apportioned from the ASG Budget prior to the allocation of the ASG Executive Operating Budget, ASG Senate Operating Budget, and ASG Allocations Budget.
C. The Judicial Operating Budget of the ASG shall be administered by the ASGJ Chief Justice. All expenditures from the Judicial Operating Budget must be approved by the ASG Executive Council and the ASG Advisor.
D. The ASG Judicial Operating Budget shall be used to fund the following:
    a. Annual training of the ASG Justices;
    b. Copying expenses for the ASG Justices; and
    c. Administrative expenses of the ASG Justices.
E. The ASG Chief Justice shall submit the ASG Judicial Operating Budget to the Senate as a part of their duties as outlined in Article IV, Section 5 of this Constitution.

Section 5 – Office of Financial Affairs Budget

A. Sixty-Five percent (65%) of the ASG Budget shall be apportioned to serve as the ASG Allocations Budget. In addition, any funds allocated by the Student Activity Fee rolling over from the previous academic years shall be added to the ASG Allocations Budget.
B. The OFA Budget shall be used to fund the following:
    a. RSOs Funding as outlined in the OFA Standing Rules; and
    b. Any other purpose as specified and appropriately approved by an Appropriations Bill or Resolution.
C. Expenditures from the ASG Allocations Budget shall be in accordance with University policy.

Section 6 – Freshman Leadership Forum Budget

A. Three percent (3%) of ASG Budget shall be appropriated to serve as the Freshman

Leadership Forum Operating Budget.

B. The Freshman Leadership Forum Operating Budget shall be administered by the Freshman Leadership Forum Coordinator in conjunction with the ASG Executive Officers and Chair of Senate and approved by the ASG Advisor.
C. The ASG Freshman Leadership Forum Coordinator shall submit the ASG Freshman Leadership Forum Operating Budget to the Senate as a part of their duties as outlined in Article II, Section 10 of this Constitution.

Section 7 – Office of Financial Affairs

A. The Office of Financial Affairs (OFA) shall be responsible for the allocation of RSO Allocations portion of the ASG Budget for use by RSOs.
B. The OFA shall be comprised of the following positions:
    a. ASG Treasurer;
    b. Associate Treasurer;
    c. Nine OFA Board Members;
    d. Proxies to the OFA Board Members; and
C. Changes can only be made to the Standing Rules through the following process:
    a. Approval through a two-thirds 2/3 vote by the OFA Board Members; then
    b. Approval through a majority vote of the Senate.
D. The Treasurer must notify the Senate of any changes to the OFA Standing Rules by the next Senate meeting to allow both legislative bodies to approve the changes.

Section 8 – ASG Capital Improvements

A. Two percent (2%) of the ASG Budget shall be apportioned to serve as the ASG Capital Improvements Budget.

Article VI – Elections

Section 1 – Executive Officer Elections

A. Registration for Executive Officer candidacy shall be a week-long process starting no more than five (5) weeks before and concluding no less than three (3) weeks prior to the spring general election.
B. Executive Officers shall be elected in the spring general election by a popular vote of the student body administered no earlier than the first (1st) of March and no later than the thirtieth (30th) of March. An election beginning within this period may enter a runoff after March 30th and remain valid.
C. Executive Officer elections shall be administered by the Division of Student Affairs and facilitated by the ASGJ in conjunction with the ASG advisor.
D. In the case of vacancies in the Office of Vice President, Treasurer, or Secretary, those positions shall be filled by an emergency general election by a popular vote of the student body. This election shall be held no later than twenty-five (25) business days after the seat is vacated and coordinated by the ASGJ in conjunction with the Division of Student Affairs. Registration for candidacy in an emergency election shall be a week-long process concluding no more than two (2) weeks before the emergency general election. No emergency election shall be held within two (2) weeks of the conclusion of the spring general election.

Section 2 – Senate Elections

A. All Senators shall be elected in publicized, enrollment group-wide or at-large vacancy, secret ballot elections administered by the Division of Student Affairs in conjunction with ASGJ. Registration for Senate candidacy shall follow the same timeline as the Executive Officer election.
B. The initial Senate election shall be held in conjunction with the Executive Officer election.
C. Vacant Senate seats following the ASG general election are to be filled via an at-large election held no later than the end of the fourth (4th) week of fall semester classes.
D. The Senate may hold additional Senate vacancy elections provided that at least five (5) vacancies exist. A majority vote of the Senate shall be required to call these additional vacancy elections.
E. The at-large vacancy election shall be a general election in which all empty seats are open to candidates from any college. Senators will be elected by a plurality vote of the undergraduate student body.

Section 3 – Chair of the Senate Elections

A. The Senate shall elect, from amongst the Senators, via a majority of Senators present, a presiding officer for its meetings who shall be known as the Chair of the Senate. This election shall occur in the spring semester as outlined in Article III, Section 6 of this Constitution and be coordinated by the Senate Ethics Committee.
    a. No member of the Senate Ethics Committee may be a candidate for Chair of Senate or participate in the campaign process. Candidates for Chair of Senate and those wishing to participate in the campaign process shall be required to resign from the Senate Ethics Committee prior to the committee's first meeting discussing the election of the Chair of Senate;
    b. If the resigning member is a member of the Senate Ethics Committee by nature of holding another Special Senate Office (Chair Pro-Tempore, Sergeant at Arms, Parliamentarian), then that member shall not be required to resign from their other Special Senate Office when resigning from the Senate Ethics Committee; and
    c. Upon the resignation of any member of the Senate Ethics Committee, the Senate shall elect a replacement member by a simple majority vote at the meeting immediately following the resignation. This newly elected member of the Senate Ethics Committee shall not hold any other elected or appointed Special Senate Office.
B. The Chair of the Senate shall be elected in the spring according to the following procedure:
    a. The Chair of the Senate shall be elected from amongst the Senators, via a simple majority. The election shall occur during the regularly scheduled Senate meeting of the week where Executive Officer elections are scheduled, unless an alternative date is agreed upon by the ASG Advisor and ASGJ. Nominations for the Chair of the Senate shall be taken at the two (2) meetings prior to the election.
C. The Chair of the Senate shall be sworn in by the Chancellor, or the Chancellor's designee, no earlier than five (5) business days prior to and no later than the day before, Dead Day of the spring semester, in conjunction with the swearing in of the Executive Officers.

Section 4 – Appropriations Committee Member Elections

A. Senators shall elect, from amongst the Senators, by a plurality vote, members of the Appropriations Committee by the second (2nd) meeting of the Senate in the fall semester, except for any senators from the newly admitted class of undergraduate students, who will be elected at the first meeting following their election. The Chair of the Senate will administer the nominations and election process in conjunction with the Ethics Committee.
B. Nominations for Appropriations Committee membership shall be taken at the second (2nd) meeting of the Senate.

Section 5 – Other Internal Senate Elections

A. The Senate shall follow the following procedure for all elections within the Senate for Special Senate Offices, and/or committee members required to be elected as prescribed in Article III Sections 6-10 of this Constitution or by Senate legislation creating additional committees.
B. Nominations for Special Senate Offices, committee chairs, and/or committee members, except for the office of Chair of Senate, shall occur at the meeting the office is to be elected.

Article VII – Approval and Amendment

Section 1 – Approval

This Constitution is established by approval of the Chancellor as authorized by the Board of Trustees of the University of Arkansas.

Section 2 – Amendments of Legislative Origin

A. The ASG Senate may recommend an amendment to this Constitution to the general ASG membership by a two-thirds vote.
B. The amendment will be considered valid and ratified and added to the Constitution if it receives a majority of votes cast in a referendum of the general ASG membership and is approved by the Chancellor.

Section 3 – Initiative

A. The general ASG membership shall have the authority to initiate the constitutional amendment process.
    a. To initiate the constitutional amendment process, the general ASG membership must gather a number of valid signatures of general ASG members, with the required threshold set at thirty-five percent (35%) of the number of students which voted in the last regular ASG Executive Election as determined by the Division of Student Affairs.
    b. All initiated amendments shall be required to have the amendment title and a short statement of purpose attached to any circulated petition.
    c. Initiated amendments must pass by majority of students voting on the amendment and be approved by the Chancellor to be considered valid and ratified.
B. The general ASG membership shall have the authority to initiate a referendum regarding any issue.
    a. To initiate the referendum process, the general ASG membership must gather a number of valid signatures of general ASG members, with the threshold set at thirty-five percent (35%) of the number of students which voted in the last

regular ASG Executive Election as determined by the Division of Student Affairs.
    b. All circulated petitions proposing referenda shall include a title and short statement of purpose.
    c. An initiated referendum item shall be considered approved by the student body if it receives a majority of votes cast in the referendum election.

C. The Division of Student Affairs shall review each signature for authenticity on all petitions. The ASGJ, in conjunction with the Division of Student Affairs, shall administer the referendum.
D. The short title and purpose of every initiated amendment or referendum shall be reviewed by the ASGJ prior to initiating the petition process in order to determine the Constitutionality of the initiative, to ensure the short title and purpose serve the same ends, and to confirm that the title and statement of purpose factually represent the proposed Constitutional changes or referendum issue.
E. The specific process for valid initiatives shall follow the process as outlined in the ASG Code.

Section 4 – Clerical Edits

A. The Chief Justice of the ASGJ may make clerical amendments to this Constitution as they see fit, provided the amendment does not alter the power or authority of any branch, office, or entity of ASG.
B. The Chief Justice of the ASGJ shall retain a record of any clerical amendments made to this Constitution.

Section 5 – Implementation

A. Upon the successful ratification of an amendment to this Constitution, the Chief Justice shall, within five (5) business days of notification or approval by the Chancellor, make all necessary and ratified changes to this Constitution and notify the general ASG membership of the implementation of the changes.
B. Upon the successful approval of a referendum to amend the ASG Code, the Chief Justice shall, within five (5) business days of the conclusion of the referendum election, make all necessary and approved changes to the ASG Code and notify the general ASG membership of the implementation of the changes.
C. All amendments to this Constitution or amendments to the ASG Code made by referendum will go into effect upon notification of the ASG membership by the Chief Justice, unless an amendment or referendum-originated change to the ASG Code specifies another time of implementation.
    a. If another time of implementation is specified, the Chief Justice shall include the time of implementation in their notification of the general ASG membership, as required in subsections A and B above.

Article VIII – Standards of Ethics

Section 1 – Statement of Intent

It is the intent of this article to uphold the integrity and honor of ASG and to inspire the confidence, respect, and trust of the student body by prescribing restrictions against conflicts of interest and unethical practices that could undermine the organization. This article is meant to set a standard of conduct to be followed by all persons holding a position in any branch of ASG. Removal proceedings for not following this Statement of Ethical Conduct should be made only in extreme cases of unethical behavior that could greatly hamper the effectiveness and integrity of the organization.

Section 2 – Definitions

A. Conflict of Interest – A situation in which regard for a private interest tends to lead to a disregard of a public duty or interest.
B. Violation in Office – A violation of any provision of this Constitution or the ASG Code or validly enacted legislation.
C. ASG Agent – Anyone holding a position in any branch of ASG.

Section 3 – General Statement of Ethical Conduct

A. ASG agents shall prioritize the needs of undergraduate students at the University of Arkansas, always determining actions and situations in the light of how they affect university students in their education and training.
B. ASG agents shall uphold and enforce the consistent application of all parliamentary rules and procedures during all Senate meetings.
C. ASG agents shall adhere to basic notions of civility and respect at all ASG meetings, events, or other interactions.
D. ASG agents shall not seek to further their own political or personal goals at the expense of the organization and/or its members.
E. No ASG agent shall deceive members of ASG or misrepresent the truth while acting in their capacity as an ASG agent in such a way that could influence how decisions are made or to the degradation of any of its members.
F. ASG agents shall not participate in any ASG activity which would place them in a position where there is or may be the likelihood of a conflict between a private interest and an interest of ASG.
G. ASG agents shall not misuse, misappropriate, mismanage, or condone the wrongful use of the equipment, facilities, or funds of ASG.
H. ASG agents shall not solicit or accept direct or indirect payment for the performance or nonperformance of any act not specifically allowed for in this Constitution and the ASG Code.
I. Any ASG agent who aids, advises, condones, or in any way induces another to act in violation of any provision of this Constitution or the ASG Code or validly enacted legislation is thereby directly violating the respective rule.
J. ASG agents shall not cover up evidence or misrepresent a fact pertaining to a violation in office. Agents of ASG must disclose all knowledge of an ASG violation in office.
K. ASG agents are to choose the most qualified and capable applicants to ASG regardless of categorical difference of identity outlined by the university's non-discrimination policy.

Section 4 – Conduct Reviews

A. ASG agents will continuously review their own conduct to ensure that they act within an ethical manner as defined by this Constitution and the ASG Code.
B. When there is a reasonable cause to believe that a breach of the Standards of Ethics has occurred, any agent of the ASG may file allegations against an elected officer of the body. These allegations shall be filed with the ASGJ.
C. Any ASG agent who violates the Standards of Ethics, and in turn, violates the Code of Student Life, may also be referred to the Office of Student Accountability.
D. Any Executive Officer of the ASG is required to submit to the Senate the reasons for the dismissal and/or replacement of any cabinet member, subject to the right of privacy of such student.

Article IX – Ratification

Section 1 – Ratification Procedure

A. This Constitution shall be ratified by a simple majority of the ASG Senate.
B. Upon passage this document shall serve as a guiding document for the summer 2022.
C. All ASG agents that are in office at the time of the enactment of this Constitution shall maintain their offices under the new Constitution.

Section 2 – Enactment of Constitution

A. This Constitution shall become effective following the passage of a student referendum.

Section 3 – Desuetude Clause

A. Upon completion of the ratification and enactment of the Constitution, Article X shall be deemed obsolete and removed from this document.