

Budget Request: Spring Carnival

Budget	Spring Carnival
Request ID	BR0671277
Organization	Hindu Students Association
Budget Period	2017-2018 Round 4 (March 10 - May 3)
Date Submitted	2/20/18 10:44 pm
Submitted By	Pooja G Lukhi pglukhi@email.uark.edu
Status	Approved
Total Requested	\$2,737.00
Total Approved	\$3,105.43

Spring Events Supplies and Rentals (Events)

No.	Line Item	Requested	Approved
1	Venue Fees (up to \$2,500) - Agri Park Rental Fee	\$175.00	\$175.00
2	Catering (Non-Chartwells - Per Standing Rules) - You must outline specifically what items are included in your catering order (including price and quantities) or you may attach a quote from your Caterer below. - Curry Point, \$8 per guest, manchurian, paneer tikka, butter chicken, Veg Biryani, Chicken Biryani, White Rice, Butter Naan, Mango Lassi	\$1,600.00	\$1,888.00
3	Miscellaneous Purchases - Mifiestarentals,obstacle course (4 hours)	\$249.00	\$326.71
4	Miscellaneous Purchases - Mifiestarentals, dunk tank (4 hours)	\$199.00	\$221.50
5	Miscellaneous Purchases - Mifiestarentals, gladiator joust inflatable (4 hours)	\$199.00	\$171.66
6	Miscellaneous Purchases - Water Bottles (Sam's Club)	\$90.00	\$98.78
7	Miscellaneous Purchases - Paper Napkins	\$20.00	\$21.95
8	Miscellaneous Purchases - Cutlery	\$30.00	\$32.82
9	Miscellaneous Purchases - Plates, cups, bowls	\$75.00	\$69.01
10	Miscellaneous Purchases - Tickets (from RSO office)	\$50.00	\$50.00
11	Miscellaneous Purchases - Poster	\$50.00	\$50.00
	Totals:	\$2,737.00	\$3,105.43

OFA RSO Event Funding Application

Full Name of RSO (please do not abbreviate) [Required]	Hindu Students Association
RSO Treasurer's Name [Required]	Sameer Kulkarni
RSO Treasurer's E-Mail [Required]	sk033@uark.edu
RSO Treasurer's Phone Number [Required]	479-899-5206
RSO Advisor's Name [Required]	Suresh Thallapuram
Please list your UARK Faculty/Staff Advisor	

RSO Advisor's E-Mail [Required] sthalla@uark.edu

RSO Advisor's Phone Number [Required] 479-575-5646

Number of Active Members in RSO (2017-2018) [Required] 33

Please state the mission of your organization [Required]

The Hindu Students Association is a national organization, which focuses on creating a network amongst students in order to enhance Hindu awareness.

Name of Event/Program [Required] Spring Carnival

Date of Program [Required] Apr 21, 2018

Anticipated Number of STUDENT Attendees [Required] 200

An estimated range of attendees is not accepted.

Anticipated Number of NON-STUDENT Attendees [Required] 75

Please note, funding cannot be used for more than 15 non-students. Tickets must be sold to non-university students.

Advisors, faculty, staff and guests count as non-students.

An estimated range of attendees is not accepted.

Event End Time [Required] 3:00 PM

Event Start Time [Required] 10:00 AM

Name of Co-Sponsoring Groups (if any; please do not abbreviate names) Co-Sponsors include other RSOs and University Departments. [Required]
Please note that if your RSO does not list any department or group that is helping with the event, there cannot be other names listed on the advertisements for the event. Additionally, if you are co-sponsoring with another RSO, each RSO must submit a separate application and budget spreadsheet. Expenses should be divided between the two (or more) groups. Do not duplicate budgets. Additionally, co-sponsoring budgets need to be submitted to the Board on the same week.

N/A

Description and purpose of event/program and how it relates to your organization's mission, as well as how the event relates to the RSO Purpose of Funding Mission [Required]

A major part of the Hindu religion are the two major hindu epics known as the Mahabharata and the Ramayana. These epics are known to every Hindu and are used to teach various moral lessons. Through the HSA EPIC Spring Carnival, we would like to teach students and nonstudents alike about the narrative of these two important Hindu epics through interactive games and activities. We hope to bring to life the stories and struggles of many of the historical figures in the epics in a modern way. Many people have heard about the Indian gods Ram and Krishna, the term dharma and karma, and many other terms associated with the sanskrit language, however we would like to bring about a deeper level of cultural and religious awareness through this event.

How will you advertise this event to attract students beyond your organization [Required]
Please note, RSO Listserv, Newswire, & Campus Calendar listings are MANDATORY for all funded events.

Post flyers on campus, campus calendar, RSO listserve, Newswire, banner (poster), Facebook page, instagram, snapchat

How will this event or program bring educational value to the students at the University of Arkansas? Please be very specific. [Required]

Through this event, U of A students will be given the opportunity to learn more deeply about a culture and religion they may have only read about in textbooks in history classes. We would like to turn the educational process on its head and take the texts of two great Hindu Epics, the Ramayana and the Mahabharata, and bring them to life through a carnival like environment. Students will get the opportunity to go through obstacle courses representing the kurukshetra war in the Mahabharata, experience Bhima's battle through a gladiator joust, and various other activities representing different morals and events depicted in the two epics.

Is the primary purpose of this event recruitment of new members for your RSO? [Required] NO

If you are bringing a guest speaker, performer, artist, etc., please provide a short biography [Required] N/A

Please list e-mail address for your speaker, performer, artist, or other vendors [Required] N/A

Event Location, Room/Space Confirmation Number [Required] Agri Park

RSO Agreement [Required] I Agree

By checking I Agree below, I understand that I am not allowed to raise money at any event sponsored by funds received through this application process. This includes student admission fees, requests for donations, selling items at the event, etc. (The only exception is admission fees for non-students. This will be determined by the Office of Financial Affairs Board).

Application Checklist [Required]

- Reviewed the Standing Rules for timelines, process, & allowable expenses (found at asg.uark.edu)
 Completed the Pre-Event Event Consultation. (if requesting more than \$1,000)

Reviews

Adam G Jones (OFA Board Member) - Pending
Amber Rose Widdowson (Assistant Director for the Office of Student Activities) - Pending
Colin B Gonzalez (OFA Board Member) - Pending
Danielle M Zapata (OFA Proxy Member) - Pending
Flavia Dechandt Araujo (RSO Graduate Assistant) - Pending
Grace E Lillis (Director of Finance - SOOIE) - Pending
Isamar Garcia-Hernandez (Deputy Treasurer) - Pending
Jalen C Hemphill (OFA Board Member) - Pending
Jean Oden - Pending
Jody Preece (Associated Student Government Office Manager) - Pending
Kadarius S Toussaint (OFA Proxy Member) - Pending
Katelyn E Hedgecock (OFA Proxy Member) - Pending
Kyle M Ward (OFA Board Member) - Pending
Madeline P Brown (OFA Proxy Member) - Pending
Marco A Gargano (OFA Proxy Member) - Pending
Peyton J Podschwit (OFA Board Member) - Pending
Onuma Pleetissamuth (OFA Board Member) - Pending
Semien M Hagos (OFA Board Member) - Pending
Sofia N Hadley (OFA Board Member) - Pending
William S Neely (OFA Board Member) - Approved (2/22/18 10:42 am)
"At cross country field, serviced by red bus route"
Macarena Arce (Associated Student Government Treasurer) - Pending
Adam G Jones (OFA Board Member) - Pending
Amber Rose Widdowson (Assistant Director for the Office of Student Activities) - Pending
Colin B Gonzalez (OFA Board Member) - Pending
Danielle M Zapata (OFA Proxy Member) - Pending
Flavia Dechandt Araujo (RSO Graduate Assistant) - Pending
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Marco A Gargano (OFA Proxy Member) - Pending
Peyton J Podschwit (OFA Board Member) - Pending
Onuma Pleetissamuth (OFA Board Member) - Pending
Semien M Hagos (OFA Board Member) - Pending
Sofia N Hadley (OFA Board Member) - Pending
William S Neely (OFA Board Member) - Pending

Comments

Macarena Arce (2/14/18 7:41 pm)
"RSOs requesting over \$1,000 for a special event are required to have a pre-event planning consultation meeting to discuss their event. Contact Jean Oden at joden@uark.edu to schedule a consultation meeting and resubmit your budget before February 24, 2018."
Jean Oden (2/15/18 8:23 am)
"Did you decide when you wanted to schedule a pre-event consultation? Please let me know so we can schedule a meeting."
Jean Oden (2/20/18 11:58 am)
"Have you submitted your budget again it is due before Le====="

Macarena Arce (2/21/18 12:02 pm)
"Your budget is under review. We will let you know the results of your budget after our meeting next Thursday. Please look forward for another comment then."
Macarena Arce (2/22/18 7:54 pm)
"First Round Approved - ACTION REQUIRED

I am pleased to inform you that your budget has been first round approved by the ASG Office of Financial Affairs Board. To help the Board make its final decision next Thursday, please answer the following question(s) and/or concerns by next Wednesday:

1. Mi Fiesta Rentals is not a university approved vendor. The Board is cutting these items. You are welcomed to attend our meeting on 3/1 if you wish to explain your budget in more detail. Please contact me before Wednesday 2/28 at 5 pm if you wish to do so.
2. \$90 water? How much water and at what price?

3. Napkins \$20? How many napkins and where are you getting them from?
4. Cutlery \$30? How many are you getting and where are you getting them from?
5. Please provide information about how many plates, cups and bowls you are purchasing at \$75 and where are you getting them from

You can comment here or send me the responses to asgtres@uark.edu

Thank you and please let me know if you have any questions!"

Pooja G Lukhi (2/23/18 1:40 pm)

"1. Mi Fiesta Rentals is currently in the process of getting approved as a vendor. We have given them the form link and they will be getting the necessary documentation ready to be approved so we can rent from them for the spring carnival. We received help on this from Ms. Jean Oden."

Pooja G Lukhi (2/23/18 1:42 pm)

"2. We will be getting all supplies from Sam's club. Water bottles are approximately \$5 per case and we will be getting 18 cases of Member's Mark water"

Pooja G Lukhi (2/23/18 1:43 pm)

"3. At Sam's club, Vanity Fair Napkins are \$9.28 each, or approximately \$10. We will be getting to packs of these napkins."

Pooja G Lukhi (2/23/18 1:45 pm)

"4. Member's Mark cutlery sets (for separate packs of spoons, forks, and knives) are \$9.97 each or approximately \$10. We will be getting one of each, thus \$30 for cutlery."

Pooja G Lukhi (2/23/18 1:53 pm)

"5. Hefty plates are \$10.98 each or \$11 and we will be getting 3. Hefty bowls are \$6.58 and we will be getting 2 packs. Member's Mark cups are \$9.98 each or \$10 and we will be getting 3 packs."

Macarena Arce (2/28/18 1:56 pm)

"Hello Pooja,

Thank you for your response. Will you still want to come and present your budget to the Board tomorrow 3/1 at 5 pm? I think it will be very beneficial to explain why your RSO is requesting the inflatables and other games to the Board. Please let me know by tonight if you or another of your RSO officers is coming to our meeting. Thank you!"

Pooja G Lukhi (2/28/18 11:29 pm)

"Hi Macarena, our President, Akshay Kumar, and possibly our Treasurer, Sameer Kulkarni, will be attending the meeting tomorrow. Could you let me know of the location for the meeting so that I can inform them of where they need to go? Thank you!!!"

Pooja G Lukhi (3/1/18 11:37 am)

"Also, I wanted to update you on our situation. HSA has been trying to find a different vendor for inflatables that is currently approved by the university because the other vendors would not be approved due to their waiver forms not being approved by the legal department. However, we are currently working with the company, Extreme Carnival Party, which is currently a partnered vendor with the university and they will be sending us a quote soon. They have worked with the university before and will change any terms necessary and put the organization on their insurance to cover the liability, which is what legal has wanted in the past. They will be sending me their waiver form along with their quote which I will upload as soon as I receive it. However, there will need to be slight adjustments to the budget because of this. The dunk tank will be approximately \$200, the obstacle course \$295, and the gladiator joust \$155. However, the official quote will be uploaded to hogsync as soon as we have received it from the company."

Macarena Arce (3/1/18 2:13 pm)

"Hello Pooja, it is great that they are coming to our meeting. We meet in room ARKU A640 (take the stairs near Club Red on the Union) at 5 pm. We have another group coming to talk first so your RSO may enter around 5:10 pm. Also thank you for keeping me updated with your vendor changes. The Board is looking forward to hear about it."

Macarena Arce (3/1/18 9:14 pm)

"FUNDING DECISION

I am pleased to inform you that your budget has been second round approved. Please e-mail Ms. Jody at jodyp@uark.edu or see her at ARKU A665C within three (3) business days to schedule an appointment and pick up your funding packet. Funding is approved based on the budget submitted to the committee and the associated dialogue between the Registered Student Organization and the ASG Financial Affairs Board. Once your event and/or conference has been approved for funding, please note that no further changes can be made to the event and/or conference. Please note that communication between your RSO and the Office of Student Activities should be led by students. This includes but is not limited to newswire stories, creating and submitting advertisement/promotional materials, and answering any questions the staff may have. If the amount approved is greater than the amount requested it is because the board added taxes to it.

-Students will be required to sign a waiver before using the attractions.

Please let us know if you have any questions!"

Documents

[Curry Point Invoice 1234_Samriti_UofA.pdf](#) - Pooja G Lukhi (2/13/18 3:55 pm)

[extreme carnival waiver.pdf](#) - Pooja G Lukhi (3/1/18 11:47 am)

[carnival party quote.html](#) - Pooja G Lukhi (3/1/18 3:08 pm)