

Budget Request: Coffee for a Cause: Grounds For Positivity

Budget	Coffee for a Cause: Grounds For Positivity
Request ID	BR0693130
Organization	You Ought to Live Optimistically
Budget Period	2017-2018 Round 4 (March 10 - May 3)
Date Submitted	3/16/18 4:13 pm
Submitted By	Angel Damiro Meneses admenese@email.uark.edu
Status	Approved
Total Requested	\$635.21
Total Approved	\$598.39

Coffee for Cause (Events)

No.	Line Item	Requested	Approved
1	Food Item - Bialetti 6-Cup Stove Espresso Maker (2)	\$71.98	\$0.00
2	Food Item - Tunisian Coffee (1)	\$25.75	\$28.26
3	Food Item - Aiya America Organic Ceremonial Matcha Greentea Tea Usu-Cha (1)	\$30.60	\$33.58
4	Food Item - BambooWorx Japanese Tea set, Matcha Whick (chasen), Traditional Scoop (Chashaku), Tea spoon, The perfect set to prepare a traditional cup of matchaAiya America Organic Ceremonial Matcha Greentea Tea Usu-Cha (1)	\$25.95	\$18.66
5	Food Item - Cranberry Cream Cheese Muffins (Non-vegan)(25)	\$49.75	\$54.60
6	Food Item - Blueberry Muffins (Vegan) (25)	\$49.75	\$54.60
7	Food Item - Apple Oat Scone (Vegan) (25)	\$59.75	\$65.58
8	Food Item - Lavender Chocolate Chip Scone (Non-vegan) (25)	\$59.75	\$65.58
9	Food Item - Raspberry Brownies (30)	\$59.70	\$65.52
10	Food Item - Biscoff Cookies (Pack of 5)	\$12.99	\$14.26
11	Food Item - Condensed Milk (4)	\$9.50	\$10.43
12	Food Item - Eggs (2 Packs)	\$3.12	\$3.42
13	Food Item - Kalona Supernatural Whole Milk (1 oz)	\$7.00	\$7.68
14	Food Item - Ethiopian Coffee	\$23.75	\$26.07
15	Miscellaneous Purchases - Tall Cock Tail Tables	\$30.00	\$32.93
16	Miscellaneous Purchases - Round Tables (Seats 4-6)	\$30.00	\$30.00
17	Food Item - King Arthur Flour Espresso Powder, 3 oz	\$13.87	\$15.22
18	Miscellaneous Purchases - Linen for tables (8)	\$72.00	\$72.00
	Totals:	\$635.21	\$598.39

Coffee for Cause Summary

We are going to present coffee from different countries with Bistro style. At the event, we are setting cock tail tables and round tables and participants can enjoy the conversation with coffee which is the same as a real coffee shop. We are going to buy products from Amazon and Ozark

OFA RSO Event Funding Application

Full Name of RSO (please do not abbreviate) [Required] You Ought to Live Optimistically

RSO Treasurer's Name [Required] Angel Meneses

RSO Treasurer's E-Mail [Required] admenese@uark.edu

RSO Treasurer's Phone Number [Required] 479-935-5067

RSO Advisor's Name [Required] Cameron Caja

Please list your UARK Faculty/Staff Advisor

RSO Advisor's E-Mail [Required] rc Caja@uark.edu

RSO Advisor's Phone Number [Required] 870-706-9077

Number of Active Members in RSO (2017-2018) [Required] 11

Please state the mission of your organization [Required]

YOLO is devoted to creating a support community of positive, compassionate, and inclusive individuals who wish to share and develop their experiences in affirmative thought and the universal "Law of Attraction".

Name of Event/Program [Required] Coffee for a Causa: Ground for Positivity

Date of Program [Required] Apr 27, 2018

Anticipated Number of STUDENT Attendees [Required] 100

An estimated range of attendees is not accepted.

Anticipated Number of NON-STUDENT Attendees [Required] 5

Please note, funding cannot be used for more than 15 non-students. Tickets must be sold to non-university students.

Advisors, faculty, staff and guests count as non-students.

An estimated range of attendees is not accepted.

Event End Time [Required] 4:00 PM

Event Start Time [Required] 2:00 PM

Name of Co-Sponsoring Groups (if any; please do not abbreviate names) Co-Sponsors include other RSOs and University Departments. [Required] Please note that if your RSO does not list any department or group that is helping with the event, there cannot be other names listed on the advertisements for the event. Additionally, if you are co-sponsoring with another RSO, each RSO must submit a separate application and budget spreadsheet. Expenses should be divided between the two (or more) groups. Do not duplicate budgets. Additionally, co-sponsoring budgets need to be submitted to the Board on the same week.

International Culture Team

Description and purpose of event/program and how it relates to your organization's mission, as well as how the event relates to the RSO Purpose of Funding Mission [Required]

The purpose of the event is to educate students about different coffee drinking cultures as well as the numerous benefits that are associated with coffee use and its responsible production. Students will learn about the positive economic impact that the fair trade in the coffee business has played in many developing countries. This event fits our organization's mission because it promotes making conscious choices as an educated and compassionate consumer that keeps the welfare of producers in mind. Many de-stressing and fun activities such as "Eco-Friendly Mug Contest" will be held at the event. Several student musicians will play coffee house music from Ethiopia, Japan, Tunisia, Vietnam, and France as the participants experience coffee and pastries from different parts of the world.

How will you advertise this event to attract students beyond your organization [Required]

Please note, RSO Listserv, Newswire, & Campus Calendar listings are MANDATORY for all funded events.

We will use Newswire, RSO Listserv, school events calendar, facebook, twitter, posters around campus, chalk promotion on the sidewalks, and ask international students and language departments to help promote our event in the classrooms and through email lists.

How will this event or program bring educational value to the students at the University of Arkansas? Please be very specific. [Required]

Participants are going to learn the coffee around the world not only drinking and seeing the taste, but also seeing the process of making the coffee. Presenters are telling the stories of their coffees, so they are able to know how coffee in their countries play the important part in their cultures.

Is the primary purpose of this event recruitment of new members for your RSO? [Required] NO

If you are bringing a guest speaker, performer, artist, etc., please provide a short biography [Required] N/A

Please list e-mail address for your speaker, performer, artist, or other vendors [Required] N/A

What city is your speaker, performer, artist, or other guest coming from? [Required] N/A

Event Location, Room/Space Confirmation Number [Required] Holcombe Hall, Living Room

RSO Agreement [Required] I Agree

By checking I Agree below, I understand that I am not allowed to raise money at any event sponsored by funds received through this application process. This includes student admission fees, requests for donations, selling items at the event, etc. (The only exception is admission fees for non-students. This will be determined by the Office of Financial Affairs Board).

Application Checklist [Required] Reviewed the Standing Rules for timelines, process, & allowable expenses (found at asg.uark.edu)

Reviews

Adam G Jones (OFA Board Member) - Pending
Amber Rose Widdowson (Assistant Director for the Office of Student Activities) - Pending
Colin B Gonzalez (OFA Board Member) - Pending
Danielle M Zapata (OFA Proxy Member) - Pending
Flavia Dechandt Araujo (RSO Graduate Assistant) - Pending
Grace E Lillis (Director of Finance - SOOIE) - Pending
Isamar Garcia-Hernandez (Deputy Treasurer) - Pending
Jalen C Hemphill (OFA Board Member) - Pending
Jody Preece (Associated Student Government Office Manager) - Pending
Kadarius S Toussaint (OFA Proxy Member) - Pending
Katelyn E Hedgecock (OFA Proxy Member) - Pending
Kyle M Ward (OFA Board Member) - Pending
Madeline P Brown (OFA Proxy Member) - Pending
Marco A Gargano (OFA Proxy Member) - Pending
Peyton J Podschwit (OFA Board Member) - Pending
Onuma Pleetissamuth (OFA Board Member) - Pending
Semien M Hagos (OFA Board Member) - Pending
Sofia N Hadley (OFA Board Member) - Pending
William S Neely (OFA Board Member) - Approved (3/29/18 4:23 pm)

"Tables can be rented from facilities management for 6 dollars a day, and they will deliver them.

Bialetti 6-Cup Stove Espresso Maker & BambooWorx Japanese Tea set, Matcha Whick (chasen), Traditional Scoop (Chashaku), Tea spoon, The perfect set to prepare a traditional cup of matchaAiya America Organic Ceremonial Matcha Greentea Tea Usu-Cha should not be bought, only rented. We cannot fund non-perishable items that require storage after the event.

Is Intents Party Rentals an authorized vendor?"

Macarena Arce (Associated Student Government Treasurer) - Pending

Comments

Macarena Arce (3/28/18 2:48 pm)

"Your budget is under review. We will let you know the results of your budget after our meeting tomorrow Thursday March 29. Please look forward for another comment then."

Macarena Arce (3/29/18 9:36 pm)

"First Round Approved - ACTION REQUIRED"

I am pleased to inform you that your budget has been first round approved by the ASG Office of Financial Affairs Board. To help the Board make its final decision next Thursday, please answer the following question(s) and/or concerns by next Wednesday:

- The Board cannot fund the Bialetti 6-Cup Stove Espresso Maker (2) and the BambooWorx Japanese Tea set, Matcha Whick (chasen), Traditional Scoop (Chashaku), Tea spoon, The perfect set to prepare a traditional cup of matchaAiya America Organic Ceremonial Matcha Greentea Tea Usu-Cha (1). Standing Rules Line 249
- Why do you need the round tables and linens? How many round tables?
- Please provide an invoice for all the items you are requesting.

You can comment here or send me the responses to asgtres@uark.edu

Thank you and please let me know if you have any questions!"

Masahiro Hashimoto (4/3/18 8:18 pm)

"Hello, Macarena. For the items that you cannot fund, could I replace it to another one (Only match powder)?"

Masahiro Hashimoto (4/3/18 8:27 pm)

"This time, we decided that the setting of the event is a coffee shop. Until last year, participants stop by the each booth and get coffee from presenters, but we did not prepare tables for them, so they just drank coffee and left the event. However, I would participants to enjoy the conversation while drinking the coffee like you all do in the coffee shop. That is why we need the table and lines. We need four tables and liens."

Masahiro Hashimoto (4/3/18 8:29 pm)

"Do you need invoice before the budget is approved? Last year, I did the treasure for the same event, but I was not asked to get it before the budget was approved."

Macarena Arce (4/4/18 3:20 pm)

"Hello Masahiro,

Thank you for your response and for attaching the inbox for Ozark Natural Foods. Just a few more questions before our final meeting tomorrow:

1. Please provide the unit price and quantity of the matcha powder and the total before tax.
2. The invoice will be needed with your paperwork. If you do not have all of them now it is okay but it would be helpful to have them to be able to approve the exact amounts. If the board approves your budget tomorrow the amounts that get approved will be final and cannot be changed. We encourage RSOs to provide an invoice so that we know with certainty which will be the final price and approve the correct amount.

Please let me know if you have any questions. Thank you!"

Masahiro Hashimoto (4/5/18 11:38 am)

"Hello, Macarena! The product is called "Matcha Superior" and it costs &17.00/1.41oz and I would like to buy 1.41oz of matcha powder."

Macarena Arce (4/5/18 9:27 pm)

"FUNDING DECISION

I am pleased to inform you that your budget has been second round approved. Please e-mail Ms. Jody at jodyp@uark.edu or see her at ARKU A665C within three (3) business days to schedule an appointment and pick up your funding packet. Funding is approved based on the budget submitted to the committee and the associated dialogue between the Registered Student Organization and the ASG Financial Affairs Board. Once your event and/or conference has been approved for funding, please note that no further changes can be made to the event and/or conference. Please note that communication between your RSO and the Office of Student Activities should be led by students. This includes but is not limited to newswire stories, creating and submitting advertisement/promotional materials, and answering any questions the staff may have. If the amount approved is greater than the amount requested it is because the board added taxes to it.

- The Board approved the Matcha Tea for \$17 plus tax

Please let us know if you have any questions!"

Documents

[Angel Menese - U of A \(1\).xls](#) - Angel Damiro Meneses (4/4/18 2:20 pm)