

Budget Request: Spring 2020 Speaker - Dr. Jermey Hartnett

The UARK chapter of Eta Sigma Phi plans to host a lecture and small lunch seminar by Dr. Jermey Hartnett , Professor of Classics and Andrew T. and Anne Ford Chair in the Liberal Arts at Wabash College, January 29th-30th of 2020. We are requesting funding from ASG for this event.

Requested Total	\$2,139.42
Adjusted Total	\$1,786.47
Date Created	Monday, November 11, 2019 1:38:54 PM
Submitted By	Kelsey Myers
Organization	Eta Sigma Phi - Beta Pi Chapter
Status	Approved on Friday, December 6, 2019 12:20:13 PM
Process	Events Funding Application - Office of Financial Affairs Board

1 Section, 6 Line Items**Section: Special Events****6 Line Items / \$1,786.47**

RSO's can receive no more than \$10,000 in funding per academic year for special events and conferences.

Hotel Room - Carnall Inn Hotel (for Guest Speaker) (Expense) 2 nights at Carnall Inn (\$129 per night + taxes and fees) Classical Studies Department has agreed to pay whatever is not covered by ASG. Carnall Inn.PNG	2 x \$124.00	[Adjusted] \$141.05
Tim's Pizza Reception after main lecture Catering (Non-Ozark Catering) (Expense) 5 UARK faculty, 1 speaker, 15 students Tiny tims.docx	1 x \$200.00	[Adjusted] \$0.00
Petra for Lunch Seminar Catering (Non-Ozark Catering) (Expense) Catering from Petra for small lunch seminar; The lunch seminar will be open to all students and will be advertised with the main lecture event Petra Catering.docx	1 x \$159.42	\$159.42
Jeremy Harnett - Honorarium Honorarium (Expense) Hartnett_Honor.pdf	1 x \$1,000.00	\$1,000.00
Air Fare Travel (for Guest Speaker) (Expense) Air Fare for speaker - estimate is \$343.51 Hartnett_Concur Flight Review and Reserve.pdf	1 x \$440.00	\$440.00
Per Diem Per Diem (for Guest Speaker) (Expense)	2 x \$46.00	[Adjusted] \$46.00

Additional Information

OFA Standard Questions

Funding Period (when the event is to take place). For example, if an event occurs on October 1st, it would be in Round 1.
Round III: Tuesday of second week of Spring Semester (January 21st) to March 15

RSO Treasurer's Name

- Kelsey Myers

Treasurer's E-mail

- kam031@uark.edu

Treasurer's Phone Number

- 501-280-2934

RSO President's Name

- Haley Harrison

President's E-mail

- hhb002@uark.edu

President's Phone Number

- 479-879-0515

RSO Advisor's Name

- Dr. Daniel Levine

Advisor's E-mail

- dlevine@uark.edu

Advisor's Phone Number

- 479-445-4958

Number of Active Members in RSO (current)

- 40

Please state the mission of your organization

- Eta Sigma Phi is declared to be an Honorary Greek Letter Society of undergraduate students, whose purposes are:
 - a) To develop and promote interest in classical study among the students of colleges and universities.
 - b) To promote closer relationships among students who are interested in classical study, including intercampus relationships.
 - c) To engage generally in an effort to stimulate interest in classical study, and in the languages, literature, history, and art of ancient Greece and Rome.

Special Events Questions

Name of Event/Program

- Dr. Jermey Harnett Lecture and Seminar

Date of Event/Program

- 01/30/2019

Anticipated number of STUDENT attendees(an estimated range cannot be entered)

- 100

Anticipated number of NON-STUDENT attendees(Please note, funding cannot be used for more than 15 non-students. Tickets must be sold to non-university students. Advisors, faculty, staff and guests count as non-students. An estimated range of attendees is not an accepted response.)

- 10

Event start Time

- 6:00

Event end Time

- 7:30

Event location(room/space confirmation number if applicable)

- Gearhart 26

Name of co-sponsoring groups (if any). Please do not abbreviate names of co-sponsors. Co-Sponsors include other RSOs and University Departments. Even if a group/department/RSO is not contributing financially but is aiding you with your event, you must list them here. If you do not have a co-sponsor, please type N/A.

- Classical Studies Department under WLLC

Describe the nature of your co-sponsorship. Again, there co-sponsorship does not have to be financial. (i.e. if a group is helping with the marketing or planning of the event, they would be a co-sponsoring group). If you do not have a co-sponsor, please type N/A,

- CLST has reached out to the speaker and set up the dates for the event. They are also paying for some of the speaker's expenses: the cost of the hotel room which exceeds the ASG maximum and a formal dinner for professors, the speakers, and senior officers.

Is the primary purpose of this event/program to recruit new members for your RSO?

No

Description and purpose of event/program and how it relates to your organizations' mission, as well as how the event relates to the RSO Purpose of Funding Mission.

- Our mission is to promote learning of classical studies throughout our institution, community, and among other colleges. Bringing a speaker not only helps us make connections with other colleges, but also promotes classics among the university and encourages students who have never studied classics to do so. While not specifically a recruitment event, speaker events in the past have encouraged participation among less active and newer members of our organization.

This event similarly upholds the RSO Purpose of Funding Mission. The event's main goal is to facilitate intellectual engagement. This event also adds to the diverse array of programs and events that ASG sponsors. CLST is the only department on campus devoted to the study of the ancient Mediterranean and this event is unique to this department and RSO. These events also bring together students from predictable areas of study such as CLST, History, and Anthropology with students from Biology, Architecture, and Business promoting a campus community centered around a shared interest in classical study.

How will this event or program bring educational value to the students at the University of Arkansas? Please be very specific.

- The large lecture will examine one corner of Pompeii and will include topics such as food, politics, gender, religion, and slavery in the imperial town. Instead of being extremely focused on one niche topic, this lecture should appeal to most students who attend in some way or another. This talk and the lunch seminar will especially benefit our students who are studying Classics as a major or minor. Our department has a strong research interest in ancient Roman towns and cities. Research topics among professors, graduate students, and honors undergraduates range from the ancient economy, to Roman domestic architecture and decoration, to shops and religious iconography located around them. Dr. Hartnett's studies also focus on Roman urban areas and will provide a new perspective on our own work and possibly inspire other research in this area.

How will you advertise this event to attract students beyond your organization. Please note, RSO Weekly HOGSync Message, Newswire, & Campus Calendar listings are MANDATORY for all funded events.

- We will advertise in all mandatory ways. The CLST professors will heavily advertise this event in their classes. We will also be hanging flyers for the event throughout Old Main, Kimpel, JBHT, and other relevant buildings.

If you are bringing a guest speaker, performer, artist, etc., please provide a short biography. If you are not bringing a guest speaker, please list N/A.

- Dr. Jeremy Hartnett is a professor of Classics and the Andrew T. and Anne Ford Chair in Liberal Arts at Wabash College. Dr. Hartnett holds a doctorate in Classical Art and Archaeology from the University of Michigan and has done post-doctoral research at Oberlin College. Dr. Hartnett specializes in Roman archaeology and social history and does research at sites in Herculaneum, Pompeii, and Rome.

Please list email address for your speaker, performer, artist, or other vendor. If you do not have a speaker/performer, please list N/A.

- hartnetj@wabash.edu

What city is your speaker, performer, artist, or other guest coming from? If not applicable, please list N/A.

- Crawfordsville, Indiana

By checking I agree below, I understand that I am not allowed to raise money at any event sponsored by funds received through this application process. This includes student admission fees, requests for donations, selling items at the event, etc. (The only exception is admission fees for non-students. This will be determined by the Office of Financial Affairs Board). Please note if you select "I disagree," your budget will be automatically denied.

I agree

Please type your name below to certify that this form is accurate to your knowledge (this acts as your Officer Signature).

- Kelsey Myers

Application Checklist

Reviewed the Standing Rules for timelines, process, & allowable expenses (found at asg.uark.edu).

Scheduled pre-event consultation with Ali Bontrager for events over \$1,000 only

Submitted/Attached required supplemental documentation

Communication about denial or approval of your budget will be done through this Budgeting System. You will no longer receive an e-mail if a comment is made. By checking the "I agree/understand" box below, I understand that it is my responsibility to check the OFA Budgeting System regularly. Please note that as of this time, all responses to comments/questions must be made via email to asgtres@uark.edu. This is a required component of the approval process. Failure to respond to comments, requests for information, or questions will result in denial of my budget.

I agree

Request History

Friday, December 6, 2019 12:20:13 PM - Kevin Smith

Status: Approved

Friday, December 6, 2019 12:19:01 PM - Kevin Smith

Adjusted Per Diem from \$2,139.42 to \$46.00

Friday, December 6, 2019 12:18:43 PM - Kevin Smith

Audience: Requesters And Reviewers "I am pleased to inform you that your budget has been second round approved. Please respond via email to jodyp@uark.edu by Friday @ 4pm with a preferred 15-minute appointment time to pick up your funding packet with Ms. Jody in ARKU A665C on Monday (12/9) between 8:30am-4pm. Ms. Jody will confirm your appointment time via email. Funding is approved based on the budget submitted to the committee and the associated dialogue between the Registered Student Organization and the ASG Financial Affairs Board. Once your event and/or conference has been approved for funding, please note that no further changes can be made to the event and/or conference. Please note that communication between your RSO and the Office of Student Activities should be led by students. This includes but is not limited to newswire stories, creating and submitting advertisement/promotional materials, and answering any questions the staff may have. If the amount approved is greater than the amount requested, it is because the board added taxes to it. Please let us know if you have any questions!"

Friday, December 6, 2019 12:17:20 PM - Kevin Smith

Audience: Requesters And Reviewers "Please note that the board cut the Tiny Tim's Pizza reception because that portion of your event is exclusive to only 15 students"

Friday, December 6, 2019 12:15:28 PM - Kevin Smith

Adjusted Tim's Pizza Reception after main lecture from \$2,139.42 to \$0.00

Friday, December 6, 2019 12:15:09 PM - Kevin Smith

"Adjusted for 13.75% hotel tax"

Adjusted Hotel Room - Carnall Inn from \$2,139.42 to \$141.05

Friday, December 6, 2019 12:13:43 PM - Kevin Smith

Adjusted Hotel Room - Carnall Inn from \$2,139.42 to \$124.00

Friday, December 6, 2019 12:10:52 PM - Kevin Smith

Status: Moved Forward to: Final Review

Friday, December 6, 2019 12:10:49 PM - Kevin Smith

Status: Moved Forward to: Appeal Period Budgets

Friday, November 22, 2019 12:43:45 PM - Kevin Smith

Status: Moved Forward to: Second Round Review/Old Business

Friday, November 22, 2019 12:43:42 PM - Kevin Smith

Audience: Requesters And Reviewers "ACTION NEEDED - FIRST ROUND APPROVED I am pleased to inform you that your budget has been first round approved by the ASG Office of Financial Affairs Board. In order to help the board's decision next week please provide:

- An itinerary

Please email this information to asgtres@uark.edu. The Board makes its final decision next Thursday, so please expect another comment then.

Also, the board cut 1 hotel night, 1 day of per diem, and the Petra lunch seminar because those parts of the event are exclusive to those studying Classics."

Friday, November 22, 2019 12:43:42 PM - Kevin Smith

"*Correction- The board makes its final decision the Thursday after Thanksgiving, so please expect another comment then."

Thursday, November 21, 2019 1:07:50 PM - Sally Gairhan

Audience: Reviewers "The lunch seminar sounds exclusive because they say it will particularly benefit those studying the Classics. If we are paying for food for both, how will they differentiate the different components in both content and advertising?"

Thursday, November 21, 2019 1:05:55 PM - Sally Gairhan

Audience: Reviewers "If the cosponsor is paying for part of the hotel room, why are they asking for 2 nights from us still?"

Wednesday, November 20, 2019 4:29:09 PM - Amber Widdowson

Status: Moved Forward to: First Round Review/New Business

Wednesday, November 20, 2019 4:28:00 PM - Amber Widdowson

Audience: Requesters And Reviewers "Budget was re-submitted
11/20/2019, 3:59PM by Kelsey Myers - after the pre-event (Jody hosted pre-event on 11/20/19). Budget is on time.

Thank you and sorry for any confusion. We will review this budget tomorrow night."

Wednesday, November 20, 2019 4:17:05 PM - Jody Preece

Audience: Reviewers "A pre-event was done by Jody Preece on 11.20.19. Due to unforeseen circumstances this will not show on the HogSync portal."

Wednesday, November 20, 2019 4:16:16 PM - Amber Widdowson

Audience: Requesters And Reviewers "Please keep in mind that due to Thanksgiving Break and Winter Break, an event with a date of 1/30/2020 has a budget due date of November 21st (tomorrow). That means you must have a pre-event consultation and complete the required re-submission process by tomorrow's deadline. We ask, in the Standing Rules, that you reach out to schedule pre-event meetings 48 hours in advance. Please ensure you are mindful of required timelines as you submit budgets to OFA. The first submission date (11/18) and today's new submission are not the dates we use to determine if your budget has been submitted on time. Please reach out to Ali to schedule a pre-event if you have not done so already. Best wishes."

Wednesday, November 20, 2019 4:16:16 PM - Amber Widdowson

"Please also note that since your budget is due tomorrow, it might be tough for you to get your meeting schedule and to get the budget submitted as Ali's schedule may be full already (hence why we ask for 48 hours/2 business days notice). Thanks and best wishes."

Wednesday, November 20, 2019 4:15:06 PM - Jody Preece

Audience: Requesters And Reviewers

Wednesday, November 20, 2019 3:59:44 PM - Kelsey Myers

Status: Submitted

Wednesday, November 20, 2019 12:55:19 PM - Kelsey Myers

Status: Withdrawn

Monday, November 18, 2019 2:26:38 PM - Kevin Smith

Audience: Requesters And Reviewers "Please note that you must schedule a pre-event consultation by emailing abontrag@uark.edu since your budget exceeds \$1,000 (Standing Rules Line 75). Regarding the 5 weeks, we count the day of re-submission (after having the pre-event consultation) as the new submission date."

Monday, November 18, 2019 1:43:31 PM - Kelsey Myers

Status: Submitted
