Associated Student Government

2017-2018 Elections
Welcome from the Chief Justice

Candidate,

Congratulations on choosing to run in the 2017-2018 Executive, Senate, or GSC Election. You are taking an important step to becoming a student leader and engaging in Shared Governance at the University Arkansas. Joining the Associated Student Government was one of the best decisions I made at the University of Arkansas and I hope it will be for you too.

My role as Chief Justice is to make sure that the election runs smoothly and that everyone follows the election guidelines. **The best thing you as a candidate can do to help me is to read everything in this Elections Packet.** If a violation occurs, it will be assumed that you read it; therefore, the excuse of “I never read it” won’t work.

In addition, even if you don’t spend any money on your campaign, **you must submit an Expenditure Report.** One is enclosed inside this packet. Please pay attention to the deadline for this form. If you do not turn in an Expenditure Report, you will be disqualified from the election.

**Please take special note:** we are allowing Senate and Graduate Student Congress candidates the option of either attending the Candidate Orientation Session in person OR completing a quiz that covers various Election Policy. The packet gives you the dates and times for the information sessions, as well as the link for the quiz (https://goo.gl/forms/LmEns0JYJqRPRc6L2). **You do not have to do both.** If you opt for the Quiz, you must receive a passing grade in order for your application to be complete. **This policy applies to candidates for Senate and Graduate Student Congress only.**

**Executive candidates MUST attend the Executive Candidate Orientation Session on Wednesday, February 15 at 5PM. A quiz cannot be taken in lieu of the orientation session for Executive candidates.**

If you have any questions, please feel free to contact me at asgjcj@uark.edu or just visit the ASG Office, and they can put you in contact with me.

Thanks for running in the election and good luck!

Sincerely,

Cory English
ASG Chief Justice
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[asgforms.uark.edu](asgforms.uark.edu)
2017-2018 ASG Elections Calendar

February 2nd
Executive Application packets made available in the ASG office and the Office of Student Activities (AU A665). Senate and Graduate Student Congress (GSC) application may be found at asgforms.uark.edu. The Senate/GSC quiz can be found at https://goo.gl/forms/LmEns0JYJqRPRc6L2. Applications for Executive positions can be found attached to this packet or in the ASG Office. Please note that all times are Central Standard Time.

February 15th
**Executive Candidate Orientation**
Arkansas Union 308SW, 5:00 – 6:00 PM
**All Executive Candidates MUST attend the executive candidate orientation session to be eligible to run for office.** In the event of an academic conflict, a make-up session may be scheduled. The deadline to schedule a make-up orientation session is February 14th by 12:00pm (noon).

Space Allocation Meeting (ALL EXECUTIVE CANDIDATES)
Candidates or a representative should be present at this meeting because we will be deciding space allocation for campaigning. Rules are detailed later in the packet.

February 15th
Optional Senate/GSC Candidate Orientation*
Arkansas Union 308SW, 6:00 – 7:00 PM
*You only need to attend one orientation session, not both. If you take the quiz instead, you do not have to attend an orientation session.

February 16th
All Executive applications, Petitions, & Campaign Staff forms are due by 12:00pm (noon) to the Office of Student Activities (ARKU A665) Late forms will not be accepted. Senate/GSC applications will be submitted online at asgforms.uark.edu also by 12:00pm (noon). Late applications will not be accepted; Executive candidates must submit a physical application, and petition. Campaign staff forms may be submitted online via http://uark.qualtrics.com/SE/?SID=SV_em9Q9JOxMfkoLg9

February 23rd
Candidates notified of official candidacy via email by 6:00 PM by the Chief Justice. You may not begin campaigning at this time.

February 27th
Campaigning begins at 9:00am.

February 28th
Executive Election Debate I, President / VP, Formal/Scripted
Giffels Auditorium 6:30 – 8:00 PM, Refreshments served at 6:00PM

March 1st
Executive Election Debate II, Treasurer / Secretary
Reynolds Auditorium, 6:30 – 8:00 PM, Refreshments served at 6:00PM

March 2nd
Executive Election Debate III, Town Hall Debate
Grad Ed Auditorium, 6:30 – 8:00 PM, Refreshments served at 6:00PM

March 6th
Voting begins at 9:00am
Visit http://asg.uark.edu/elections or fill out a paper ballot in the Office of Student Activities to cast your votes.

Senate and GSC Candidates may begin to submit Expenditure Reports at this time via asgforms.uark.edu.

**ASG Election Cookout**, Union Mall, 11:00am-2:00pm
All Executive candidates will receive space allocation on the Mall to kick off the first day of voting.

March 8th
Voting closes at 4:00pm. At this time, expenditure report submission may begin for executive candidates turned in.
March 9th  

**Expenditure Reports MUST** be received by **12:00pm (noon)** to the Office of Student Activities.  
**Election Violation Complaints** must be received by **12:00pm** to the Office of Student Activities.

March 10th  

Election Announcement at the Union Mall, 5PM

March 13th-16th  

**Tentative Run-Off Elections**

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**Contact Information**

**Office of Student Activities**  
Arkansas Union A665  
Phone: 479.575.5255  
Website: [osa.uark.edu](http://osa.uark.edu)

**Associated Student Government (ASG)**  
Arkansas Union A669  
Phone: 479.575.5205  
Website: [asg.uark.edu](http://asg.uark.edu)  
Office Manager: Jody Preece

**Cory English**  
Chief Justice  
Email: **asgjcj@uark.edu**

**Michael McAllister**  
ASG Advisor  
Phone: 479.575.5255  
Email: **mrmcalli@uark.edu**

**Senate and Graduate Student Congress Application**  
Online at asgforms.uark.edu

**Voting Information**  
Online at [asg.uark.edu/elections](http://asg.uark.edu/elections)  
Paper Ballots are available in Office of Student Activities, Arkansas Union A665
Elections within the ASG Code and Constitution

Excerpt from ASG Constitution, Article V, Sections 1, 2, 6, 7

Section 1 – Executive Officer Elections
A. Executive Officers shall be elected in the spring general election by a popular vote of the student body administered no earlier than the first (1st) of March and no later than the fifteenth (15th) of April.

B. Registration for Executive Officer candidacy shall be a week-long process starting no more than five (5) weeks before and concluding no less than three (3) weeks prior to the spring general election.

C. The ASGJ shall be responsible for conducting the Executive Officer elections in conjunction with the OSA.

D. Executive Officers shall be sworn in by the Chancellor or the Chancellor’s designee no earlier than five (5) business days prior to, and no later than the day before Dead Day of the spring semester.

E. In the case of vacancies in the Office of Vice President, Treasurer, or Secretary, those positions shall be filled by an emergency general election by a popular vote of the student body. This election shall be held no later than twenty-five (25) business days after the seat is vacated and coordinated by the ASGJ in conjunction with the OSA. Registration for candidacy in an emergency election shall be a week-long process concluding no more than two (2) weeks before the emergency general election. No emergency election shall be held within two (2) weeks of the spring general election.

Section 2 – Senate Elections
A. All Senators shall be elected in publicized, enrollment group-wide or at-large vacancy, secret ballot elections administered by the OSA in conjunction with the ASGJ. Registration for Senate candidacy shall begin the first day of class in the fall semester and end three (3) days before the election.

B. The initial Senate Election of the fall semester must occur by the end of the third (3rd) week of classes.

C. Vacant Senate seats are to be filled via an at-large election held no later than the end of the fourth (4th) week of fall semester classes and an at-large election held no later than the end of the fourth (4th) week of spring semester classes.

D. The Senate may hold additional Senate vacancy elections provided that at least five (5) vacancies exist. A majority vote of Senate shall be required to call these additional vacancy elections.

E. The at-large vacancy election shall be a general election in which all empty seats are opened up to candidates from any college. Senators will be elected by a plurality vote of the student body.

F. Elections shall adhere to the ASG Election Code.

Section 6 – Calendar Restriction
A. Referenda and general elections may only take place on a school day in the fall or spring semester as further outlined in this Constitution and the ASG Code.

Section 7 – GSC Elections
A. All GSC members shall be elected in publicized, enrollment group-wide or at-large vacancy, secret ballot elections administered by the OSA in conjunction with ASGJ. Registration for GSC candidacy shall follow the same timeline as the Executive Officer and Senate Elections.

B. The initial GSC election shall be held in conjunction with the Executive Officer election.
C. Vacant GSC seats are to be filled via an at-large election held no later than the end of the fourth (4th) week of fall semester classes and an at-large election held no later than the end of the fourth (4th) week of spring semester classes.

D. The GSC may hold additional GSC vacancy elections provided that at least five (5) vacancies exist. A majority vote of GSC shall be required to call these additional vacancy elections.

E. The at-large vacancy election shall be a general election in which all empty seats are opened up to candidates from any college. Congress members will be elected by a plurality vote of the graduate student body.

F. Elections shall adhere to the ASG Election Code.

Excerpt from ASG Constitution Article VI Sections 2-4

Section 2 – Amendments

A. This Constitution shall be amended by a two-thirds (2/3) vote of both legislative bodies margin, following the rules for proportional voting as outlined in Article II, Section 1 of this Constitution (unless initiated as outlined in Article VI, Section 3 of this Constitution), by a majority of votes cast in a referendum of the general ASG membership, and by approval of the Chancellor.

B. Both legislative bodies may establish transitional regulations for amendments made to this Constitution via a resolution passed by a two-thirds (2/3) margin, following the rules for proportional voting as outlined in Article II, Section 1 of this Constitution if necessary, subject to approval of the Chancellor.

Section 3 – Initiative

A. The general ASG membership shall have the authority to initiate the amendment process. In order to initiate the amendment process, the general ASG membership must gather a number of valid signatures of general ASG members, with the required threshold set at thirty-five percent (35%) of the number of students which voted in the last regular ASG Executive Election as determined by the OSA. All initiated amendments shall be required to have the amendment title and a short statement of purpose attached to any circulated petition. Initiated amendments must pass by a three-fifths (3/5) majority of students voting on the amendment to be considered valid.

B. The general ASG membership shall have the authority to initiate a referendum regarding any issue upon attaining a number of valid signatures of general ASG members, with the threshold set at thirty-five (35%) of the number of students which voted in the last regular ASG Executive Election as determined by the OSA. All circulated petitions proposing referenda shall include a title and short statement of purpose.

C. The OSA shall review each signature for authenticity on all petitions. The ASGJ, in conjunction with the OSA, shall administer the referendum.

D. The short title and purpose of every initiated amendment or referendum shall be reviewed by the ASGJ in order to determine the constitutionality of the initiative and to ensure the short title and purpose serve the same ends.

E. The specific process for valid initiatives shall follow the process as outline in Title VII of the ASG Code.

Section 4 – Publicity Requirements

A. All referendum issues shall be publicized at least twice in the official student newspaper within two (2) weeks of the referendum.

B. If the referendum is a proposed constitutional amendment, the publication must include the article, section, and subsection of this Constitution being amended.

Excerpt from ASG Code, Title VII, Sections 1-5 and 7-11

Title VII. Election Code

Section 1 – General Guidelines for All Elections

A. General rules governing all elections are as follows:
B. Elections shall follow the specifications outlined in this Code and the ASG Constitution and shall be administered by the OSA.
C. General ASG members are eligible to vote.
D. Verification of an elector’s identity must occur prior to their vote being counted. Electors must adhere to all policies outlined in the Code of Computing Practices, this Code and the ASG Constitution, the Election Rules, and University Policy.
E. No candidate may run for more than one position in any election.
F. Write in candidates will not be accepted in any election.
G. The order of candidates on any ballot for any election shall be chosen and assigned randomly.

H. Campaign rules and regulations are defined as follows:
   a. Campaigning shall be defined as an attempt to influence the decision or opinion of a voter in regard to the election;
   b. All campaigning must comply with this Code and the ASG Constitution, the Standards of Ethics, University Policy, the Code of Student Life, the Election Rules, and the Code of Computing Practices;
   c. All candidates for any ASG election may not begin campaigning until they have completed the registration process. The registration process includes submitting an application, attending candidate orientation, meeting the requirements for co-curricular activities, and meeting any other requirements as outlined in University Policy. It is the responsibility of Senate candidates to be aware of their eligibility to run and/or campaign for ASG Senate;
   d. Candidates for Executive Office may begin campaigning on a date specified by the ASGJ. This date shall be no sooner than the day after the Executive Officer candidate orientation session. Any campaigning prior to this date will be considered a campaign violation;
   e. During the official time when the election is being conducted, no campaigning shall occur within fifty (50) feet of any computer lab on campus, including the general access labs, any departmental labs, or any labs in residence halls, or Greek living units. Additionally, campaigning shall not occur within one hundred (100) feet of the official ASG sponsored polling stations. Polling station locations shall be announced no later than the candidate orientation session. The fifty (50) feet rule shall only apply to computer labs on the same building floor or level that the candidate is campaigning on; it does not apply to the vertical plane;
   f. All candidates and campaign paraphernalia must comply with this Code and the ASG Constitution, the Standards of Ethics, the Election Rules, and University Policy;
   g. Candidates and members of campaign staffs are prohibited from setting up computers or laptops for the purpose of establishing a polling station. ASGJ shall be allowed to sponsor official polling stations. No candidate or campaign staff member shall work the official polling station. A polling station shall be defined as any computer that accesses the University network for the purpose of casting a vote and/or submitting a ballot;
   h. An elector cannot be asked or required to cast a vote for a candidate in exchange for any item or service of value;
   i. No state or student fee monies, including ASG monies, shall be used to support or oppose any candidate;
   j. Candidates may not use any ASG, RSO, or departmental property such as, but not limited to, phones, computers, copy machines, office space, printers, and any other supplies or equipment purchased with University funds, for the purpose of campaigning;
   k. No candidate or campaign staffer shall interfere with the campaigning or campaign materials of an opponent;
   l. Campaigning via the use of mass, unsolicited e-mails on University networks is strictly prohibited. Candidates must adhere to the Code of Computing Practices at all times;
   m. The use of the University mail system for campaigning is strictly prohibited;
   n. Campaigning door to door in any Housing-operated building (residence halls, on campus apartments, etc.) or any off campus living unit (Greek houses, etc.) is strictly prohibited;
   o. Candidates and campaigns must follow all University Policies and guidelines for posting and flyer distribution, including any policies which may exist within individual buildings and/or areas of campus;
p. All campaign materials must be removed within twenty-four (24) hours of the conclusion of the election;
q. Candidates are responsible for any litter that is created due to campaign activities;
r. Only University of Arkansas students may serve as members of a campaign staff;
s. Candidates will be held responsible for the actions and conduct of their campaigns, including the actions of individuals whom the candidate asked to actively campaign on their behalf;
t. The use of electronic media by a candidate or agent of a candidate to campaign before the campaigning period begins is strictly prohibited;
u. Candidates must follow all University Policies concerning use of buildings and sidewalks for campaigning; and 
v. All electorate staff shall remove campaign paraphernalia before entering an official polling station.
w. Guidelines for sitting Executive Officers shall be as followed:
x. No Associated Student Government Executive member, currently in office, may publically 
   Endorse one candidate/ticket election candidates with the exception of themselves. Executive members 
   are able to give informed answers that are germane to the candidates and their positions, but under no 
   circumstances shall they initiate/create such a conversation (on-campus, social networking sites, and 
   email); and 
y. The outgoing Associated Student Government Executive team can promote and advertise all the 
candidate(s)/ticket(s) running or the “vote.uark.edu” via on-campus, social networks, and email; and 
z. This prohibition will not be considered to include (providing the officer does so as an individual) 
   conversations of a personal nature between groups of five people or less where an officer is merely 
   expressing an opinion.

Section 2 – The ASGJ and the Elections Commissioner
A. The ASGJ shall only have jurisdiction over the elections outlined in Article II, Section 16 of the ASG Constitution.
B. The ASGJ shall be responsible for the enforcement of all rules and regulations contained in this Code and the ASG Constitution for all elections within Senate and during the Executive Officer Elections.
C. The ASGJ shall set the date for all elections within its jurisdiction within the timeframe established in this Code and the ASG Constitution.
   a. All Executive Officer Elections shall occur between Monday and Thursday of the week of the election as decided by the ASGJ.
   b. All Executive Office Elections shall be open for voting for at least forty-eight (48) consecutive hours and not more than ninety-six (96) consecutive hours.
D. No ASGJ member shall endorse or campaign in any manner for any ASG candidate other than himself or herself.
E. The ASGJ shall have the authority to organize and staff an official ASG Polling Station for the ASG Executive Elections, ASG Senate Elections, and ASG Sponsored Referenda. The ASGJ shall work in conjunction with Computing Services and the OSA to ensure the polling station is run in a fair and efficient manner.

Section 3 – Executive Officer Election Registration
A. All candidates for Executive Office must turn in with the filing application a fifty (50) signature petition provided by the ASGJ five (5) business days before the candidates are allowed to start filing.
   a. Signatures, including ID numbers, must be from unique ASG members.
   b. Petitions must have the office you are running for on the petition and must match the position on the filing application.
   c. All petitions must follow all local, state, and federal law.
   d. The ASGJ shall be responsible for certifying the petitions.

Section 4 – Executive Officer Elections
A. Executive Officer Elections shall be administered by the OSA and facilitated by the ASGJ in conjunction with the ASG Advisor.
B. Prospective candidates for Executive Office must register with the OSA within the timeframes established by this Code and the ASG Constitution and the ASGJ.
C. When registering, candidates must submit a signed and dated registration packet to the OSA.
D. Registration packets shall be made available at least five (5) weeks prior to the beginning of the Executive Officer Elections in the OSA and shall list the date, time, and location of any and all candidate orientation sessions.

   a. In order to be able to run for the office of ASG President, candidates must have served in an official elected or appointed ASG position for a minimum of one semester immediately preceding their election to be verified by the OSA
   b. All Executive Officer candidates shall be verified by the OSA for participation in co-curricular activities as outlined in the Student Handbook. Requirements include minimum GPA and good-standing status with the Office for Community Standards and Student Ethics. Candidates not meeting these requirements will be removed from the ballot.

E. The ASGJ in conjunction with the OSA shall conduct an Executive Officer candidate orientation session. Executive Officer candidates shall not be allowed to begin campaigning until they have completed candidate orientation and the registration process.

F. Candidates for an Executive Office must receive a majority of votes cast in the corresponding election. If no candidate receives a majority vote, a run-off election shall occur as outlined below:

   a. If no candidate for an Executive Office receives a majority of the votes cast in the election, there shall be a run-off election at a date and time to be determined by the ASGJ, no earlier than five (5) days but within ten (10) days, of the first (1st) election. The two (2) candidates receiving the most votes in the general election shall be the candidates in the first (1st) run-off election;
   b. If there is a tie for second (2nd) for any Executive Office in the general election, the run-off shall be between the candidate receiving the most votes and all second (2nd) place candidates;
   c. In the event that multiple candidates tie for first (1st) place, the candidates receiving the equal number of votes causing the tie shall be placed in the run-off election; and
   d. All guidelines established by this Code and the ASG Constitution and University Policy shall be adhered to during the run-off election.

G. Vacancies occurring within an Executive Office shall be filled in accordance with this Code and Article I, Section 4 of the ASG Constitution.

Section 5 – Election of Senators

A. The Senate Elections shall be as follows:
B. Senate Elections shall be administered by the OSA and facilitated by the ASGJ.
C. All Senators shall be elected in publicized, enrollment group-wide or at-large vacancy, secret ballot elections administered by the OSA in conjunction with the ASGJ. Candidates shall be required to accomplish the following tasks in order to qualify for the ballot:

   a. Submit an official application packet, which must include the signed and dated application form, to the OSA within the given timeframes published by the OSA. The OSA may choose to accept these forms in person or online;
   b. If a candidate is majoring in more than one (1) college or enrollment group, the candidate shall choose which enrollment group to run in as provided for on the application packet;
   c. Attend a mandatory candidate orientation meeting held as specified on the application packet; and
   d. All Senate candidates shall be verified by the Office of Student Activities for participation in co-curricular activities as outlined in the Student Handbook. Candidates not meeting these requirements will be removed from the ballot.

D. The initial Senate election will be held in conjunction with the Executive Officer election.
E. Electors will vote by enrollment group as established in this Code and Article II, Section 2 of the ASG Constitution.

   a. Electors shall vote within their college or enrollment group according to the data on file with the Registrar’s Office. If an elector is a member of multiple colleges or enrollment groups, he or she shall choose which college or enrollment group to vote in.
b. Electors within each enrollment group shall have the same number of votes as the number of Senate seats apportioned to that enrollment group.

c. The number of Senate seats allotted to each college shall be based on enrollment within that college, based on formulas in the ASG Constitution.

d. Electors may not cast multiple votes for the same candidate.

F. The ASGJ shall coordinate significant advertisement outlining Senator Election candidate registration processes and Senator Election voting processes.

G. Senators shall be elected by a plurality vote. In the case of a tie for the final open seat within an enrollment group, all candidates who tied shall be contacted and asked if they would like to participate in a run-off election in that enrollment group. If more than one (1) candidate still wishes to pursue the Senate seat, a run-off election between the tied candidates will occur within that enrollment group only. The run-off election shall occur at the earliest practicable time.

H. Vacancies occurring in the Senate may be filled in accordance with this Code and Article V, Section 2 of the ASG Constitution.

Section 7 – Election Expenditures

A. No Presidential Vice Presidential official ticket campaign may spend more than three thousand dollars ($3,000.00) total, including donations, for the general election. No Treasurer or Secretary Candidate’s campaign may spend more than one thousand dollars ($1,000.00) total, including donations, for the general election. In the case of a run-off, each Presidential Vice Presidential ticket will be allowed a total of one thousand dollars ($1,000.00) in campaign expenses per run-off campaign, while each Treasurer and Secretary candidate will be allowed a total of five hundred dollars ($500.00) in campaign expenses per run-off campaign.

B. No Senate candidate’s campaign may spend more than three hundred ten dollars ($310.00) total, including donations for the general election. In the case of a run-off, each candidate will be allowed a total of one hundred fifty dollars ($150.00) in campaign expenses per run-off campaign.

C. A full, itemized report of all income and expenditures must be presented to the OSA as a matter of public record by 12:00 p.m. on the day after the general election. In the case of a run-off, additional itemized spending reports will be required by 12:00 p.m. on the day after every run-off election. If no money was spent during a candidate’s campaign, a report with the candidate’s signature is still required. Please note that expenditure reports may not be turned in before voting has concluded.

D. Campaigns for Executive Officer candidates and Senate candidates may not combine fundraising efforts and/or election expenditures for or with campaigns in another branch of the Associated Student Government in either the general election or in the case of a run-off election.

Section 8 – Election Violations

A. Any member of the University community wishing to file a complaint against a candidate, campaign, or multiple candidates or campaigns must do so in person with the OSA by the close of the first (1st) business day following the alleged violation.

B. All complaints must be submitted in writing. An official form for this purpose must be used and will be made available by the OSA.

C. No anonymous complaints will be accepted.

Section 9 – Elections Complaint Process

A. Violations of Elections Rules during any election will be processed as follows:

a. The ASG Elections Commissioner shall convene the ASGJ no later than seventy-two (72) hours upon receipt of a complaint;

b. The ASGJ Elections Commissioner shall notify all parties in the complaint of the time and location of the meeting no less than twenty-four (24) hours preceding the meeting;

c. The ASGJ Elections Commissioner must notify the accused party or parties of their right to state their case before the convened ASGJ, as per due process, no less than forty-eight (48) preceding the meeting;

d. The ASGJ shall, after hearing relevant testimony, determine whether a violation of the Elections Rules has taken place;
e. The ASGJ shall, after establishing the validity of a complaint, determine any action to take on the violation, as provided by the Statement on Elections and Title V, Section 9 of this Code;
f. After the ASGJ has made a decision regarding the complaint, the ASG Elections Commissioner must notify all parties involved within twenty-four (24) hours of the decision;
g. Any party wishing to appeal the decision of the ASGJ must present the request to the ASGJ Elections Commissioner no later than seventy-two (72) hours after the meeting; and
h. Appeals of an ASGJ decision on the elections violation shall be heard by the ASG Elections Commissioner and two (2) members of the OSA selected by the Director of the OSA; and
i. Appeals must be heard within seventy-two hours (72) of the request for appeal and the ASGJ Elections Commissioner must notify all parties involved no less than forty-eight (48) hours preceding the hearing;
j. The ASGJ Elections Commissioner shall notify all parties of the decision within twenty-four (24) hours of the close of the hearing;
k. All decisions of the ASGJ Elections Commissioner and the OSA are final and may not be appealed;
l. The ASGJ Elections Commissioner must report the actions of the ASGJ to the ASG Senate at the next viable Senate meeting.

B. Additional rules concerning the complaint process must be written in a Statement on Elections to be passed by the ASGJ and given to the ASG Senate for informational purposes no later than the day prior to the beginning of the registration for the Executive Officer Elections and the day before registration and/or nomination for all other elections.

Section 10 – Powers of the ASGJ and the ASGJ Elections Commissioner
A. The ASGJ shall be chaired by the ASGJ Elections Commissioner, as a non-voting member, regarding all matters relating to Senate and Executive Elections.
B. The ASGJ shall have the power to convene to hear complaints filed concerning elections.
C. The ASGJ shall have the power to determine whether a complaint is a valid violation.
D. The ASGJ shall have the power to determine a penalty for elections violations.
E. The ASGJ shall only be able to establish penalties that are provided for in the Statement on Elections and in accordance with all University Policies and local, state, and federal law.
F. All elections decisions of the ASGJ can be appealed to the ASGJ Elections Commissioner and the OSA.
G. The ASGJ shall have the power to set up official polling stations during the Executive Elections, the Senate Elections, and ASG sponsored referenda.

Section 11 – Graduate Student Congress Elections
A. The GSC Elections shall be as follows:
B. GSC Elections shall be administered by the OSA and facilitated by the ASGJ.
C. All GSC Congress members shall be elected in publicized, enrollment group-wide or at-large vacancy, secret ballot elections administered by the OSA in conjunction with the ASGJ. Candidates shall be required to accomplish the following tasks in order to qualify for the ballot:
   d. All GSC candidates shall be verified by the Office of Student Activities for participation in co-curricular activities as outlined in the Student Handbook. Candidates not meeting these requirements will be removed from the ballot.
D. The initial GSC election will be held in conjunction with the Executive Officer election.
Official Statement on Elections – Election Guidelines

ASG General Elections: 2017-2018

I. Election Timeline
   A. The 2017-2018 ASG Elections shall be conducted from March 6th-8th, beginning at 9:00am on March 6th and ending at 4:00pm on March 8th.
   B. Candidates may begin campaigning February 27th at 9:00am and ending March 8th at 4pm.
   C. Results will be announced at 5:00pm on March 10th at the Union Mall.

II. Ballot Qualifying Procedures
   A. Candidates for any elective office of the Associated Student Government must be in good standing as defined by the University of Arkansas Code Of Student Life (Article III, Section D). Any student not meeting these qualifications shall be excluded from the ballot.
   B. All Executive candidates must submit a petition of fifty (50) signatures provided in this packet no later than 12:00pm (noon) on February 16th.
   C. Candidates shall be required to accomplish the following tasks in order to qualify for the ballot:
      a. Submit an official application no later than 12:00pm (noon) on February 16th, 2017. Executive candidates must submit a physical application. Senate/GSC candidates can submit an application at asgforms.uark.edu.
      b. Executive Candidates must attend the candidate orientation session on February 15th, 2017 in Arkansas Union 308SW at 5PM.
      c. Senate/GSC candidates must attend the candidate orientation session or take the quiz instead of attending an orientation:
         a. February 15th, Arkansas Union 308SW, 6PM
         b. https://goo.gl/forms/EmFoF8g6Vm9B1etq1
   If a candidate cannot attend the offered orientation session, the quiz must be taken instead.

III. Election Procedures
   A. This election shall be conducted via electronic vote arranged and administered by University IT Services and the Office of Student Activities.
   B. Qualified electors shall be defined as those students at the University of Arkansas, Fayetteville registered for at least one credit hour of spring semester 2017 coursework.
   C. Qualified electors shall cast no more than one ballot in the 2017-2018 ASG Election.
   D. All elections shall be decided by a majority vote of the students.
   E. All other questions shall be referred to the ASG Code and Constitution.
   F. If any student is unable to vote online, please refer them to the Office of Student Activities at 575-5255, ARKU A665 to vote by paper ballot.

IV. Campaign Rules and Regulations
   A. Campaigning shall be defined as an attempt to influence the decision or opinion of a voter in regard to the election.
   B. All campaigning must comply with all the aforementioned rules and regulations in this document, the ASG Constitution & Code, University policies, and the Code of Student Life.
   C. During the official time when the election is being conducted, no campaigning shall occur within fifty (50) feet of any computer lab on campus, including the general access labs, any departmental labs, or any labs in a residence hall or Greek house. Additionally, campaigning shall not occur within one hundred (100) feet of the official ASG sponsored polling stations. Polling station locations shall be announced no later than the candidate orientation session. The fifty (50) feet rule shall only apply to computer labs on the same building floor or level that the candidate is campaigning on; it does not apply to the vertical plane.
   D. Candidates and members of campaign staffs are prohibited from setting up computers or laptops for the purpose of setting up a polling station. A polling station is defined as any computer that accesses the University network for the purpose of casting a vote and/or submitting a ballot.
   E. An elector cannot be required to cast a vote for a candidate in exchange for any item of service or value.
F. Candidates may not use any Associated Student Government, RSO or departmental property such as, but not limited to, phones, computers, copy machines, office space, printers and any other supplies/equipment purchased with University funds, for the purposes of campaigning.

G. Candidates are responsible for any litter that is created due to campaign activities.

H. Campaigning via the use of mass, unsolicited emails on University networks is strictly prohibited. Candidates must adhere to the Code of Computing Practices at all times.
   a. College based and residence hall listservs are not to be used at any time for campaigning before or after the official start for campaigning.
   b. Use of faculty or staff emails to actively campaign endorsing a candidate or referendum is prohibited.
   c. RSO listservs may be used after the date and time that candidates are allowed to campaign for the election if the candidate is a member of that organization or an organization chooses to send an email on the candidate’s behalf. The RSO president must request approval with the Chief Justice 24 hours in advance of the email.

I. No candidate or campaign staffer shall interfere with the campaigning or with the campaign materials of an opponent.

J. The use of the University mail system for campaigning is strictly prohibited.

K. Campaigning door to door in any Housing-operated building (residence halls, on campus apartments etc...) is strictly prohibited.

L. Candidates and campaigns must follow all University policies and guidelines for posting and flyer distribution, including any policies which may exist within individual buildings and/or areas of campus.

M. All campaign materials must be removed within twenty-four (24) hours of the conclusion of voting.

N. Only University of Arkansas, Fayetteville students may serve as members of a campaign staff.

O. Candidates will be held responsible for all actions and conduct in support of their campaign.

P. Candidates must follow all University policies concerning use of buildings and sidewalks for campaigning.

Q. All electorate staff shall remove campaign paraphernalia before entering an official polling station.

R. All campaigning space reservations will be made through an allocation process determined by the ASGJ.

S. Please refer to the ASG Elections Code for further rules and regulations.

T. No Campaign materials with an adhesive backing (ie. Stickers)

U. No chalking on Senior Walk or using Spray chalk.

V. No chalking on vertical surfaces.

V. Pre-Campaign Activities
   A. The ASG Elections Committee will view the following behaviors prior to February 27 at 9:00am as a campaign violation:
      a. Distributing or wearing any campaign paraphernalia.
      b. Discussing or distributing a platform to anyone not listed as campaign staff.
      c. Advertising for campaign events.
      d. Appear on media source (Facebook, Twitter, etc.) as an ASG Executive Candidate in any way (events, groups, wall posts, photo comments, etc.)
      e. Sending an email with campaign information to anyone not on your campaign staff.
      f. Launching a campaign
   C. A candidate may work with his/her campaign staff on the following before February 27th:
      a. Soliciting donations from non-electorate.
      b. Plan campaign events.
      c. Hold meetings with his/her campaign staffers, potential running mate and his/her campaign staffers.
      d. Hold meetings with administrators to discuss platform initiatives.
      e. Design and purchase campaign materials.
      f. Design but not launch a campaign website.

VI. Campaign Sanctions and Penalties
   A. In addition to adhering to this Statement on Elections – Election Code, candidates and their staffs are also expected to adhere to the Standards of Ethics listed in Article VII of the ASG Constitution.
   B. Any campaign violations filed will be adjudicated under the authority of the ASGJ.
   C. Violations of the regulations as stated in this Statement on Elections – Election Code may include, but are not limited to:
      a. Campaigning (public) before 9:00am on February 27th.
      b. Setting up a computer or laptop for the purpose of setting up a polling station.
c. Exchanging anything of value for a vote.
d. Libel/slander.
e. Interference with the orderly conduct of the election.
f. Falsification or nondisclosure of campaign or expense information.
g. Campaigning within a restricted polling area.
h. Posting campaign material in an improper location.

D. Any member of the university community, affiliated with a campaign or not, wishing to file a complaint
against a candidate, campaign, or multiple candidates/campaigns, must do so in person at the Office of
Student Activities by the close of the first (1st) business day following the alleged violation or awareness of
the violation.

E. All complaints must be submitted in writing. An official form for this purpose must be used and will be
made available at the Office of Student Activities, ARKU A665.

F. No anonymous complaints will be accepted.

G. Once a complaint is received, the ASG Judiciary shall convene no later the seventy-two hours upon receipt
of the complaint. Appeals will be heard by the ASG Elections Commissioner, ASG Advisor, and Director of
the Office of Student Activities.

H. Penalties for violations may include but are not limited to one or more of the following sanctions:
   1. Loss of votes.
   2. Written apology to offended party or parties.
   3. Disqualification from the election.
   4. Disqualification from any ASG elections for a period of one calendar year.
   5. Referral to the Office of Student Standards and Conduct (OSSC).
   6. A fine as determined appropriate by ASGJ.

VII. Campaign Finance

A. Full disclosure of all campaign finances shall be required of all candidates, including all sources of
campaign donation, revenue, and all expenditures made by or on behalf of the campaign. Forms and
receipts must be attached.

B. No state or student fee monies shall be used to support or oppose any candidate.

C. All expense reports are due in the Office of Student Activities no later than 12:00pm (noon)
on March 9th.

D. If there was no money spent during a campaign, a report with the candidate’s signature is
still required. Executive expenditure reports may not be turned in before voting has concluded. Please
be aware that members of the press may request that these reports be released, and that under Arkansas
state law, the Office of Student Activities will be required to do so.

Election Material

A hold will be placed on the candidate’s UA Connect account in the event that election material is not taken down within
the 24-hour time period or damage is incurred by the candidates.

The use and distribution of alcohol at any campaign event is strictly prohibited.

Coordination of Campaigns

A. The coordination of executive campaigns and senate campaigns is strictly prohibited. This includes:
   a. The combining of Executive and Senate funds is strictly prohibited.
   b. Executive campaign staffers cannot run for a Senate seat.
   c. Executive candidates cannot endorse Senate candidates.
   d. Senate candidates cannot endorse Executive candidates.
   e. Campaign materials, promotional items, and theme must be distinctly different between Senate and
      Executive campaigns. This is at the discretion of the Elections Commissioner and Chief Justice.
   f. Registered campaign events must be for singular tickets or for group/individual senate candidates

B. You must abide by all of the guidelines found herein. Failure to do so will result in your name being dropped from
the ballot. In all elections, a candidate may only run for or hold one Executive Position or one Senate Position
during the same election for the same term of office. Senators elected during the spring 2017 election may not
apply for or interview for a position on the Executive Cabinet elected during the spring 2017 election.
Furthermore, no candidate shall knowingly seek a position that, if won and accepted, would force he or she to
violate the rule stated in the previous sentence.

C. Violation of the section of Campaign Coordination is subject to penalties being levied against both senate and
executive candidates as deemed by ASGJ.
Associated Student Government

2017-2018 Campaign Expenditure Report

All candidates must submit this form, an itemized budget and receipts for all of your expenses. **This form is due at NOON on March 9th to the Office for Student Activities, ARKU A665.** Please review the ASG Code, Title 5, Section 7 for spending limits. President/Vice-President Tickets may submit one (1) report, while each Secretary, Treasurer and Senate and GSC candidate must submit individual reports. This form cannot be submitted prior to the end of the election. Please provide copies of campaign receipts.

(A) No Presidential-Vice Presidential official ticket campaign may spend more than three thousand dollars ($3,000.00) total, including donations, for the general election. No Treasurer or Secretary candidate’s campaign may spend more than one thousand ($1,000.00) total, including donations, for the general election. In the case of a run-off, each Presidential-Vice Presidential ticket will be allowed a total of one thousand dollars ($1,000.00) in campaign expenses per run-off campaign, while each Treasurer and Secretary candidate will be allowed a total of five hundred dollars ($500.00) in campaign expenses per run-off campaign.

(B) No Senate/GSC candidate’s campaign may spend more than three hundred and ten dollars ($310.00) total, including donations for the general election. In the case of a run-off, each candidate will be allowed a total of one hundred and fifty dollars ($150.00) in campaign expenses per run-off campaign.

(C) A full, itemized report of all income and expenditures must be presented to the OSA as a matter of public record by 12:00 p.m. on the day after the general election, this includes submission of receipts. In the case of a run-off, additional itemized spending reports will be required by 12:00 p.m. on the day after every run-off election. **If no money was spent during a candidate’s campaign, this form, with the candidate’s signature is still required.** (Please Print Neatly)

Full Name: __________________________

Student ID: __________________________  E-Mail: __________________________

Phone Number: ______________________  Cell Phone Number: ____________________

Please answer the following regarding your campaign expenses and attach all receipts to this form:

<table>
<thead>
<tr>
<th>Income:</th>
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<tbody>
<tr>
<td>Sponsors</td>
<td>$</td>
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<tr>
<td>Donations</td>
<td>$</td>
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<tr>
<td>Personal contributions</td>
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<tr>
<td><strong>Total Income:</strong></td>
<td>$</td>
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</tbody>
</table>

<table>
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<tr>
<th>Expenses:</th>
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<tbody>
<tr>
<td>Flyers</td>
<td>$</td>
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<tr>
<td>Yard Signs</td>
<td>$</td>
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<tr>
<td>Promotional items (buttons, t-shirts, etc.)</td>
<td>$</td>
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<tr>
<td>Web development</td>
<td>$</td>
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<tr>
<td>Advertisements</td>
<td>$</td>
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<tr>
<td>Misc.</td>
<td>$</td>
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<tr>
<td><strong>Total Expenses:</strong></td>
<td>$</td>
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</table>

I hereby confirm that the above stated expenses are true and correct and that this is the total amount that I/others have spent on my campaign.

Candidate Signature: __________________________
ASG Election Debate Formats

Format Summary

Order of Debates
1) President / VP – Tuesday, February 28th, Giffels Auditorium
2) Treasurer / Secretary – Wednesday, March 1st, Reynolds Auditorium
3) Town Hall Debate - Thursday March 2nd, Graduate Education Auditorium

Each Debate will begin at 6:30PM, doors open at 6:00PM, and will last approximately 30 minutes for Secretary and Treasurer Positions and 30 minutes for President/Vice President debate, with possible extension given the number of candidates. All candidates should be present for the entire time. Candidates are expected to maintain a hospitable environment that facilitates open discussion for the benefit of the entire student body.

Opening Statements
- Candidates will be afforded 2 minutes for opening statements at the start of each debate

Question Format
- Questions will be generated via four sources and screened and ordered by the Elections Commissioner
  1) Online Student Submissions, asg.uark.edu
  2) ASG Social Media Outreach
  3) Elections Commissioner / ASGJ
  4) Questions posed from the public at the debate (Only at the Town Hall debate on March 5th)
  5) Each candidate will be permitted to submit one question to his/her opposing candidate. These questions must be submitted to the Chief Justice 24 hours prior to the debate and will be accepted at the discretion of the Justice, the ASG Advisor and debate moderators. The question will be asked by the moderator. Submit questions to asgjcj@uark.edu.
- The questions will be ordered by the Chief Justice.
- No candidate will have access to the questions prior to the debate.
- Each question will be asked of each candidate. For example if the question were, “How will you ensure stewardship of university funds?” The question will be put to all candidates in that debate.
  - Questions will be asked until the allotted time expires.

Closing Statements
- Each candidate will be afforded 1 minute for a closing statement

Order Determination
- Order will be determined by randomly selecting candidate names from a hat. Order will be selected separately for each segment, Opening Statements, Questioning, and Closing Statements.

Time Keeping
- There will be a designated time keeper at the debate and time limitations will be strictly enforce. A card will be held up when 30 seconds remain in an answer.
Space Allocation Meeting

All candidates, or their designee, will need to attend the Space Allocation Meeting, to be held within the Candidate Orientation Session on February 15, at 5PM in Arkansas Union 308SW. If a candidate is not represented, the ASG Advisor will select space on their behalf.

2017-2018 Campaign Space Allocation Process

The following describes the process of Space Allocation for the 2017-2018 Executive Election.

1. All executive campaigns will be guaranteed space to physically campaign on each day of hard campaigning.
2. The locations available for campaigning might be (depending on the reservations made):
   a. The Union Mall
   b. The space outside the northeast corner of the Greek Theater at the intersection of Dickson and McElroy
   c. The space next to the Fulbright Peace Fountain between Old Main and Vol Walker Hall
   d. The space between the Business Building and WJ Walker Hall
3. If an individual runs for a single office, they will be treated as an independent campaign.
4. Campaigns may choose up to two locations per day to campaign at, if allowed by the Elections Commissioner and Chief Justice.
5. If there are two campaigns, there will be a coin flip to determine order, after which the campaigns will pick the location they wish for each day.
6. If there are three or more campaigns, the same process as above will be used with the substitution of names drawn out of a hat instead of a coin flip.
7. For this purposes of identification, the first campaign to turn in their completed application will be considered Ticket A, the second, Ticket B and so forth.
8. The actual allocation of campaign space will be made no later than one week before the beginning of hard campaigning and will be made in the presence of representatives of all campaigns.
Per Title VII, Section 3, Subsection A of ASG Code, each candidate running for ASG Executive Office must receive (50) fifty signatures in order to complete his/her registration as a Candidate. It is encouraged to get at least 60 signatures in case the validity of any signatures come into question. Signatures must be from current students enrolled in at least one credit hour at the University of Arkansas- Fayetteville. The Office of Student Activities will certify the validity of each student who has signed this petition.

The petition to run for ASG Executive Office must be turned in by February 16th at noon to The Office of Student Activities, ARKU A665. Late petitions will not be accepted. Please print neatly. Invalid or inaccurate ID numbers not matching name will result in disqualification of signee.

Name of Executive Candidate _______________________________________________________________________________________

Please Indicate Which Office You Are Seeking:

<table>
<thead>
<tr>
<th>ASG President</th>
<th>ASG Vice President</th>
<th>ASG Secretary</th>
<th>ASG Treasurer</th>
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<tr>
<th>Name</th>
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<th>(Office Use Only) Currently Enrolled?</th>
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</table>
Filer's information (Please Print Neatly):

Full Name (violations may not be filed anonymously): __________________________________

Student ID: ______________________   E-Mail:______________________________

Cell Phone Number: ______________________ Classification:  FR  SO  JR  SR  GR  LAW

Filer's Signature: _________________________________________________________________

Description of Complaint:
________________________________________________________________________________
________________________________________________________________________________
________________________________________________________________________________

Section of ASG Constitution/Elections Code/Statement of Elections Violated & Explanation:
________________________________________________________________________________
________________________________________________________________________________
________________________________________________________________________________

Parties Involved: ________________________________________________________________

Location/Time: ________________________________________________________________

Witnesses/Evidence (please include contact information/description):

1.________________________________________________________________________

2.________________________________________________________________________

3.________________________________________________________________________

For Official Use Only

Received by Office of Student Activities:

Received by: _______________________________ Date: _________  Time: ___________

Forwarded to ASGJ:

Received by: _______________________________ Date: _________  Time: ___________

Forwarded to Elections Commissioner:
Associated Student Government
Application to Run for the 2017-2018 Executive Office

The application period to run for ASG Executive Office is from February 2nd to February 16th at 12:00PM (noon) CT. The ASG Executive Offices are open to all full-time University of Arkansas students that meet co-curricular requirements. Students interested in running for ASG President must have served in an official elected or appointed ASG position at any point during one semester of the preceding year. Any questions should be referred to Michael McAllister, ASG Advisor, mrmcalli@uark.edu, 479-575-5255. Any questions referring to campaigning should be referred to ASG Chief Justice Cory English at asgcj@uark.edu. All information must be accurate and complete or your application will not be processed.

Per Title VII, Section 3, Subsection A, each candidate must submit a petition of fifty (50) signatures to accompany your application. Applications and petitions must be turned in by 12:00pm (noon) CT on February 16th to the Office of Student Activities, ARKU A665. All executive application materials must be submitted via hard copy to the Office of Student Activities (Arkansas Union A665). Applications and petitions are mandatory and will not be accepted after the deadline.

A mandatory Candidate Orientation Session will be held February 15th at 5:00PM CT in ARKU 308SW. At this information session, instructions will be given to address election guidelines, registration of campaign staff, and space allocation. Elections for the ASG Executive, Senate and Graduate Student Congress will be held from 9:00AM CT March 6th until 4:00PM CT March 8th at asg.uark.edu/elections. Paper ballots will be made available in the Office of Student Activities (ARKU A665).

Each campaign ticket, or individual candidate if not associated with a ticket, must submit a roster of students participating in their campaign staff. The required information for each student participating on a campaign staff must be submitted individually using the online form, found at http://uark.qualtrics.com/SE/?SID=SV_em9Q9JoXMFkoLg9. All campaign staff must be listed and only students who are enrolled in one (1) credit hour at the University of Arkansas – Fayetteville may participate on campaign staffs.

All information must be accurate and complete or your application will not be processed.

Full Name: ____________________________

Name to Appear on Ballot: ____________________________

Student ID: ____________________________ E-Mail: ____________________________

Phone Number: ____________________________ Cell Phone Number: ____________________________

Classification: FR SO JR SR GR LAW Major/Minor(s): ____________________________

Anticipated Graduation Date ____________________________ Semesters enrolled at UA-Fayetteville: _________

Did you Complete the Fresh HOGS Program?: ____________________________ T-shirt size ____________________________

T-shirt size ____________________________ College of Enrollment: ____________________________

Local Address: ____________________________

            Street       City       State       Zip Code
Please Indicate Which Office You Are Seeking:

ASG President  ASG Vice President  ASG Secretary  ASG Treasurer

If you are running in a ticket, please list the names and desired positions of the candidates with which you will run in a separate document. In addition, include the name of your ticket, if applicable.

Please write a brief paragraph (100 to 500 characters max) about yourself and your platform. You may attach this response on a separate sheet, if necessary. Please note that your response will be posted online with your photo in a compiled Candidate Roster for electorate reference.

An example from a previous year is provided:

My name is ___________, and I am ready and willing to serve as your 20___ – 20___ Associated Student Government ________. The previous and current executives within ASG have done a good job in improving the organization and thus the University of Arkansas as a whole; however, we know there is still much work to be done. We shall not be pleased with a good student government, as we believe this is "A Time for Greatness." In order to make this possible, we have ten key platform objectives. For more information, we invite you to visit our website at_________. Thanks!

By signing this document, I acknowledge and agree to the following:

1. I hereby give my consent to the Office of Student Activities and the Office of Student Conduct to examine my academic and disciplinary records for the purpose of verifying that I meet the requirements for participation in co-curricular activities.

2. I understand that my application will not be processed and that I am not able to campaign or announce my candidacy until I complete one of the candidate orientation sessions offered, see election timeline for orientation schedule at asg.uark.edu/elections.

3. I have read and agree to abide by the election rules as outlined in the ASG Code and Constitution.

4. I will attend mandatory ASG officer transition meetings before being sworn in on Dead Day, should I win my election. Details of these meetings will be given after results are announced.

5. I understand that as an Executive Officer I will be required to attend Senate meetings on Tuesday nights at 6:00PM for approximately two hours, and I do not have any classes or other meetings that will conflict with this time.

6. I understand that as an Executive Officer, I will be required to serve 10 office hours a week with an additional 5 hours outside the office.

7. I understand that as an Executive Officer I am and must remain an active member of ASG throughout my term in office.

8. I understand that as an elected representative of ASG I am held to a higher standard and I will abide by the ASG Standard of Ethics (Outlined in the ASG Constitution, Article VII).

9. I understand that as an Executive Officer I will attend the ASG Leadership Retreat to be held during the week of May 8th. And I will begin official duties the week prior to the official start of the fall academic semester.

________________________________________  _______________________
Signature of Applicant  Date

Official Use Only
Associated Student Government
Application to Run for the 2017 - 2018
Graduate Student Congress
Senate
Can Be Found at
asgforms.uark.edu